

Town of Los Altos Hills Planning Commission Regular Meeting June 1, 2023 Minutes

Zoom Meeting and Town Hall, 26379 Fremont Road, Los Altos Hills, California

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Waschura called the June 1, 2023 Planning Commission Regular meeting to order at 6:00 p.m.

Present: Commissioner Patel, Commissioner Couperus, Commissioner Indaco, Vice-Chair Bredo, Chair Waschura

Absent: None

Staff: Senior Planner Ling, Associate Planner Loh, Administrative Clerk/Technician Brunner, Interim Projects Manager Padovan

2. PRESENTATIONS FROM THE FLOOR

Chair Waschura opened PRESENTATIONS FROM THE FLOOR.

No presentations from the floor.

Chair Waschura closed PRESENTATIONS FROM THE FLOOR.

3. CONSENT CALENDAR

3.1 Approval of May 4, 2023 Regular Meeting Minutes

Chair Waschura called for a unanimous vote for approval of the Consent Calendar.

The Planning Commission approved the Consent Calendar as presented with all “ayes.”

MOTION MADE AND SECONDED: **Chair Waschura** moved to approve Consent Calendar containing the May 4, 2023 Special Planning Commission meeting minutes as presented.

No second was required.

MOTION **5-0-0-0-0**

PASSED:

AYES: Commissioner Patel, Commissioner Couperus, Commissioner Indaco, Vice-Chair Bredo, Chair Waschura

NOES: None

ABSTAIN: None

RECUSE: None

ABSENT: None

4. PUBLIC HEARINGS

Ex Parte

No ex parte to report.

- 4.1 12355 Hilltop Drive – File #SD21-0046 – Lands of 12355 Hilltop Drive LAH LLC
Site Development Permit for a new 5,359 square-foot residence with 3,461 square-foot basement, 718 square-foot pool, and 746 square-foot ADU.
CEQA review: Categorical Exemption per Section 15303(a)

Project Planner: Jeremy Loh

Referred to the Planning Commission at the February 21, 2023 Fast Track Hearing.

Chair Waschura noted that this agenda item would be continued to a date uncertain due to insufficient noticing by planning staff.

Chair Waschura opened the PUBLIC HEARING.

No comments.

Chair Waschura closed the PUBLIC HEARING.

MOTION MADE AND SECONDED: Commissioner Waschura motioned to CONTINUE to a date uncertain.

The motion was seconded by **Commissioner Indaco**.

MOTION PASSED: 5-0-0-0-0

AYES: Commissioner Patel, Commissioner Couperus, Commissioner Indaco, Vice-Chair Bredo, Chair Waschura

NOES: None

ABSTAIN: None

RECUSE: None

ABSENT: None

5. REPORTS FROM THE COMMISSIONERS

5.1 Past Meeting Assignments

- May 17, 2023 – Chair Waschura
- May 25, 2023, Special Joint – Vice-Chair Bredo
- May 31, 2023, Special Study Session – Not Assigned

Chair Waschura provided highlights of the May 17, 2023 City Council meeting.

Commissioners Indaco and Patel provided highlights from the May 31, 2023 Special Study Session, which centered around the use of the Purissima little league field.

5.1 Upcoming Meeting Assignments

- June 15, 2023 – Commissioner Couperus
- No July 2023 City Council Meeting
- August 17, 2023 – Commissioner Patel
- September 28, 2023 – Commissioner Indaco

Chair Waschura confirmed the upcoming meeting assignments, and all affirmed.

Commissioner Couperus provided comments from the May 25, 2023 City Council meeting, centered around the "entitlement" argument, spoke about a density bonus, and discussed the phrase of "no net loss" made by the City Attorney, Steve Mattas.

Chair Waschura also noted that phrase and had questions regarding the density bonus.

Commission discussion ensued regarding the past May 25, 2023 City Council meeting on the agenda item that discussed the Housing Element and the Twin Oaks conceptual drawing.

6. REPORT ON PAST FAST TRACK/SITE DEVELOPMENT MEETINGS

6.1 MAY 9, 2023

26481 Purissima Road – File #SD22-0087 – Lands of DCV Enterprise Partners LLC
Site Development Permit for a 5,001 square-foot addition and remodel to an existing 4,181 square two-story residence, 195 square-foot detached bathroom, and associated hardscape improvements. APPROVED

6.2 MAY 16, 2023
CANCELLED

6.2 MAY 23, 2023

12105 Oak Park Court – File #SD21-0077 – Lands of Azadeh
Site Development Permit for a new approximately 864 square-foot swimming pool and spa. CONTINUED TO MAY 30, 2023 SITE DEVELOPMENT HEARING

26616 Westwind Way – File #SD23-0001 – Lands of Chakravarthy Trust
Site Development Permit for landscape screening for an approved new residence. APPROVED

14096 Seven Acres Lane – File #SD23-0007 – Lands of SA96 LLC
Site Development Permit for landscape screening for an approved new residence. APPROVED

Associate Planner Jeremy Loh provided updates on past Site Development/Fast Track meetings and noted that the 12105 Oak Park Court project was continued to a date certain and approved at the May 30, 2023 hearing.

8. PLANNING DEPARTMENT REPORT

Interim Projects Planner Padovan provided the planning department report. He spoke about the Town receiving a letter that stated that the Town achieved a substantial compliance rating from HCD.

He also shared the hiring of the new Assistant Planner Jonathan Fox to the planning team.

Senior Planner Ling provided an update on the items the planning team needs to address to complete the housing requirements from HCD.

She outlined the items and their timelines.

Chair Waschura requested that she plan out the next 2 years with benchmarks to discuss.

Senior Planner Ling also announced that the July 6, 2023 Planning Commission Regular meeting would be cancelled and a special meeting on July 13, 2023 would be scheduled, instead.

9. ADJOURNMENT

Meeting was adjourned at 6:39 PM by **Chair Waschura**.

Respectfully submitted,

Keren Brunner

Keren Brunner
Administrative Clerk/Technician