



Wed, June 1, 2023

Technology Standing Committee Meeting Minutes

Committee meetings are held in-person. As a courtesy, and in compliance with applicable state law, staff and members of the public may participate in the meeting in person at Town Hall or virtually via Zoom Video Conference.

To attend the meeting in person: Town Council Chambers, 26379 Fremont Road, Los Altos Hills, CA 94022

To provide Public Comment in person: Members of the public wishing to speak are requested to raise their hand during the time for public comment.

To participate via Zoom Video Conference, please use the meeting information below:

If you wish to submit a public comment during the meeting, please use the following information. Before speaking, please identify yourself by name and where you reside.

Members of the public may participate and provide public comments in person or online meetings as follows: <https://us02web.zoom.us/j/84031233243?pwd=alJuaGRpeDBqSndoQXFoeFFhZ1V2UTo9>
Meeting ID: 840 3123 3243 Passcode: 673521 +16699006833,,84031233243# US (San Jose) Before speaking, please identify yourself by name and where you reside.

Note: All votes shall be made by roll call and individual votes will be stated in the minutes

1. Roll Call; Committee Membership

a. Members:

Rajiv Bhateja Chair, William Coughran Vice Chair, Ameesh Divatia, Ron Haley, Annie Ju, George Lee

b. Associate Members: Andreas Bibl, John Swan

c. Council Liaison: Stan Mok

2. Public Comment (up to 3 minutes each)

3. Approval of prior meeting minutes (10 min to here)

~~4. Nomination and Motion for Associate Member Lew Jamison~~

5. Re-assessment of bids submitted in response to IT Services RFP (40 min)

6. Review of Town Picnic plans (10 min)

7. Lower cost options for minimal AV system upgrades (15 min)

8. Power resiliency options (15 min)

9. Adjourn

1. Roll Call

Members present:

- Rajiv Bhateja
- Ameesh Divatia
- Ron Haley
- John Swan
- Bill Coughran
- George Lee (5:45 pm)

Member of the public: Neil Katin

Gabrielle Nelson, Mohammad Shalaby, John Eaton, Eaton & Associates

Council Liaison: Stan Mok

Town Staff: Sarina Revillar

2. Approval of Minutes: 5/10/2023 Meeting

Motion	Approve minutes		
Moved by:	Ron		
Seconded:	John		
Roll Call:	Yes	No	Abstain
Ameesh	X		
Rajiv	X		
John	X		
Bill	X		
Ron	X		
Passes unanimously			

3. Discussion about IT proposal

- a. Committee discussed the proposals in detail
- b. Eaton justifies their proposal that as more comprehensive
- c. Stepford’s proposal is lower in price so needs to be considered

Motion:

Motion	Technology Committee resolves to ask Eaton for a ‘best and final’ offer and we check references for Stepford and make a recommendation to Town Council		
Moved by:	Rajiv		
Seconded:	John		
Roll Call:	Yes	No	Abstain
Ameesh	X		
Rajiv	X		
John	X		
Bill	X		
Ron	X		
George	X		
Passes unanimously			

4. Update for AV Upgrade project

- a. Meeting tomorrow at Town Hall
 - b. Serina
 - i. \$50K design
 - ii. \$450K equipment
 - iii. Request to reduce the budget
 - c. Rajiv
 - i. Need to know what is broken
 - d. Serina
 - i. Comcast franchise fees
 - ii. PEG fees – Govt communications
 - 1. \$2,500 a quarter
 - iii. Use the franchise fees + PEG fees for upgrades
5. LAH Town Picnic planning

Motion	Form an ad-doc committee for A/V – Ameesh, George		
Moved by:	Annie		
Seconded:	Rajiv		
Roll Call:	Yes	No	Abstain
Ameesh	X		
Rajiv	X		
George	X		
Annie	X		
Passes unanimously			

6. Adjourn