

Los Altos Hills
Environmental Design and Protection Committee
Regular Meeting Minutes

Date: June 13, 2023, at 5:00 p.m.

Location: Duxbury Conference Room
26379 Fremont Road, Los Altos Hills, California 94022

Committee Members: Peter Brown (chair), Grace Tsang (vice-chair), Elizabeth Loinaz (secretary), Carol Gottlieb, Vijay Chawla

Associate Members: Kjell Karlsson, Hajime Murakami

City Council Liaison: Councilmember Kavita Tankha

1. Call to Order and Roll Call – 5:05pm

- a. **Members Present:** Peter Brown, Elizabeth Loinaz, Carol Gottlieb, Vijay Chawla
- b. **Associate Member:** Hajime Murakami, Kjell Karlsson (from 5:49pm)
- c. **Guests:** Lena Hsu, Open Space Committee Member Paul Marcos

2. Presentations from the Floor

- a. Lena Hsu is applying to be a member of EDPC. Her appointment is scheduled for the June 15 City Council Meeting.

3. Future Committee Dates of Interest & Assignments

- a. EDPC Committee: July 11, 2023 @ 5:00 p.m.
- b. City Council Meeting: June 15, 2023, 6:00 pm
- c. Planning Commission: July 6, 2023, 6:00 pm
- d. Field Trips: Friday mornings, Vijay to coordinate
- e. Fast Track/Site Development Meetings: Tuesday mornings, 10:00 am

4. Old Business

- a. Native Plant Garden
- b. City Council changes to Standing Committees Resolution, Code of Conduct for Standing Committees
Peter solicited comments to update the EDPC Charter.
- c. Committee Web Pages
An ad hoc committee, consisting of Peter, Anita Baldwin and Viggy Mokkarala, is working with Town Staff to improve the Committee Web Pages.

5. New Business

- a. Approval of May 9, 2023 EDPC Meeting Minutes
Vijay moved to approve, Carol seconded. Yeas: Peter, Carol, Vijay, Elizabeth.
Motion passed.

6. Parking Lot – Old Business on Hold

- a. Use of native plants for landscaping
- b. Wildlife Corridors/Fence Ordinance
- c. Water Conservation
- d. Signage for the Heritage Trees in Byrne Preserve
- e. Definition of Creeks

f. Definition of Ridgelines and Hilltops

g. Artificial turf

Vijay and Grace to work on an article for the Our Town Newsletter regarding Artificial Turf. Kit can be asked to help as well. The article would aim to be factual and not express opinions.

h. eTRAKiT

7. Review of Field Trip Reports

a. June 2, 2023

- 25240 Cantata Way – Landscape Screening
- 27911 Via Ventana Way – Landscape Screening

8. Review of Site Development and Fast Tracks

a. May 16, 2023 - Cancelled

b. May 23, 2023

- 12105 Oak Park Court – New Pool – Continued to next week
- 26616 Westwind Way – Landscape Screening – APPROVED
- 14096 Seven Acres Lane – Landscape Screening – APPROVED

c. May 30, 2023

- 12105 Oak Park Court – New Pool – APPROVED

d. June 6, 2023 - Cancelled

9. Planning Commission Meeting Report – June 1, 2023

a. 12355 Hilltop Drive – File #SD22-0046 – Lands of 12355 Hilltop Drive LAH LLC Site Development Permit for a new residence, pool ADU. - Cancelled

10. City Council Regular Meeting Report – May 17, 2023

11. City Council Meeting Report - May 25, 2023

a. Joint FIC/CC Meeting

b. Housing Element – Twin Oaks & Arastradero

12. Adjournment – 6:29pm

Any writings or documents provided to a majority of the Environmental Design and Protection Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours.