

Los Altos Hills
Environmental Design and Protection Committee
Meeting Minutes

Date: August 11, 2020 at 5:45 p.m.

Location: by Zoom Video Conference

Committee Members: Vijay, Peter, Buvana, Haj, Nancy

Associate Members: Kjell

Council Liaison: Michelle Wu

Guests: Carol, Jay Sutaria, Linda Swan

1. **Call to Order and Roll Call**
2. **Presentations from the Floor**
 - a. Michelle – Open Space concerned about combatting dryness. More trees and native trees are needed to be planted.
 - b. Jay Sutaria and Linda Swan – Jay, Linda, and Stan running for City Council
 - c. Opening in the EDPC. Discussed how to solicit more applications.
3. **Future Committee Dates of Interest & Assignments**
 - a. EDPC Committee: Tuesday, September 8, 2020 @ 5:45 p.m.
 - b. City Council: August 20, 2020 – Carol to attend.
 - c. Planning Commission: September 3, 2020 - Vijay
 - d. Field Trips: Friday mornings: Aug 14, Aug 21, Aug 28, Sept 4
 - e. Fast Track/Site Development Meetings: Tuesday mornings, 10:00 am
4. **Old Business**
 - a. Tree Ordinance – EDPC input sent to Jeremy. Jeremy likely to include tree ordinance for October’s planning commission meeting.
 - b. Outdoor Lighting Ordinance – Discussed current status. Discussion on recessed lights in second floor balconies, Reflecting onto neighbor’s property, lights in swimming pools
 - a. Motion: Accept Haj’s Outdoor lighting ordinance suggestions, and forward it to planning commission and eventually city council if deemed appropriate.
 - i. Passed. Yeas: Vijay, Peter, Buvana, Nancy, Haj. Nos: None.
 - c. Fence Ordinance Amendment – Reviewed an updated presentation based on city council feedback. Peter will work to get on a future city council agenda.
 - d. Site Records spreadsheet; other tech needs – Spreadsheet is now updated. DropBox updated with all prior minutes that could be located. Please add Field Trip reports and other documents to DropBox.
5. **New Business**
 - a. July 14, 2020 Minutes approval. Yeas: Vijay, Peter, Buvana, Nancy, Haj. Nos: None
 - b. Hillside construction on steep slopes – Clarification needed on certain ordinances.
 - i. Motion to have Carol draft memo of design questions that need clarification and present at the next EDPC meeting to eventually forward to planning commission. Yeas: Vijay, Peter, Buvana, Nancy, Haj. Nos: None.

6. **Review of Field Trip Reports**
 - a. July 17
 - i. 25680 Elena Rd
 - ii. 13505 Burke Rd
 - iii. 12830 Deer Creek Ln
 - b. July 24
 - i. 27388 Sherlock
 - ii. 13463 Mandoli Dr
 - iii. 12215 Colina Dr
 - c. July 31 – No field trip
 - d. August 7 – No field trip
7. **Review of Site Development and Fast Tracks Meetings**
 - a. SD July 21
 - i. 13936 Fremont Pines Ln
 - b. SD July 28 – canceled
 - c. SD Aug 4
 - i. 26401 Eshner Ct
 - ii. 25616 Moody Rd
 - d. FT Aug 11
 - i. 26685 Purissima Rd
 - ii. 24490 Amigos Ct
 - iii. 24160 Dawnridge
8. **Planning Commission Meeting Report – Aug 6**
 - a. 16270 Purissima Rd
 - b. Dawnridge Dr
 - c. 22560 Ravensbury Ave
9. **City Council Meeting Report – July 16 - No update.**
10. **Adjournment**

Any writings or documents provided to a majority of the Environmental Design and Protection Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours.