

Los Altos Hills
Environmental Design and Protection Committee
Meeting Minutes

Date: September 8, 2020 at 5:45 p.m.

Location: by Zoom Video Conference

Committee Members: Vijay Chawla (chair), Peter Brown (vice-chair), Buvana Dayanandan (secretary), Carol Gottlieb, Hajime Murakami, Nancy Couperus.

Associate Members: Kjell Karlsson

Council Liaison: Michelle Wu

Guests: Jim Waschura, Neil Mielke, Birgitta Indaco, Lisa Schmidt, Jay Sutaria, Alka Phulwani, Linda Swan, Paul Schechter

1. Call to Order and Roll Call

2. Presentations from the Floor –

- a. Peter - Pat Ley's request & EDPC motion for her Juniper trees being "heritage" trees forwarded to staff
- b. Carol - Chance to meet council nominees at an upcoming Zoom call

3. Future Committee Dates of Interest & Assignments

- a. EDPC Committee: Tuesday, October 13, 2020 @ 5:45 p.m.
- b. City Council: September 17, 2020
- c. Planning Commission: October 1, 2020
- d. Field Trips: Friday mornings: Sept 11, Sept 18, Sept 25, Oct 2 - Carol will coordinate via email
- e. Fast Track/Site Development Meetings: Tuesday mornings, 10:00 am

4. Old Business

- a. Tree Ordinance – Vijay and Peter presented to Planning Commission. Ordinance is with staff now.
 - i. Neil - Discussed tree restrictions and coastal live oaks. Discussed importance of fire safety. Discussed Junipers as flammable.
 - ii. Landscape guidelines to be updated by Peter Brown and changes brought back to committee. Motion passed. Yeas: Buvana, Carol, Haj, Nancy, Peter, Vijay. No's: None.
 - iii. Paul - Discussed how residents can participate.
- b. Outdoor Lighting Ordinance – Discussed outdoor lighting ordinance.
 - i. Motion to let Haj forward the recommended changes to the outdoor lighting ordinance with Carol's input on down lights in trees to Planning staff. Yeas: Buvana, Carol, Haj, Nancy, Peter, Vijay. No's: None.
- c. Wildlife Corridor Fence Amendment – Peter to present to the city council in the near future.
- d. Memo re: clarification of ordinances – Motion passed to let Carol and Vijay send a memo to Planning Staff requesting clarification on ordinances related to dark sky, fence

heights, and hillside construction practices. Yeas: Buvana, Carol, Haj, Nancy, Peter, Vijay. No's: None.

5. **New Business**

- a. August 11, 2020 Minutes -Approved. Yeas: Buvana, Carol, Haj, Nancy, Peter, Vijay. No's: None.
- b. Procedure reminders - Discussed proper procedures.
- c. Recruiting - Nothing to report.

6. **Review of Field Trip Reports**

- a. Aug 14
 - i. 14554 De Bell Rd
- b. Aug 21
 - i. 27321 Altamont Rd
 - ii. 13428 Carillo Ln
- c. Aug 28
 - i. 27447 Edgerton Rd
- d. Sept 4
 - i. 14123 Tracy Ct
 - ii. 12121 Foothill Ln
 - iii. 13389 Robleda Rd.

7. **Review of Site Development and Fast Track Meetings**

- a. SD Aug 18
 - i. 12830 Deer Creek
- b. SD Aug 25 – canceled
- c. SD Sept 1
 - i. 13505 Burke Rd
- d. FT Sept 8
 - i. 27490/27500 Sherlock Ct

8. **Planning Commission Meeting Report – September 3**

9. **City Council Meeting Report – August 20**

10. **Adjournment**

Any writings or documents provided to a majority of the Environmental Design and Protection Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours.