



Town of Los Altos Hills, California

CITY COUNCIL MEETING RECAP

Thursday, January 20, 2022 – 6:00 P.M.

THE FOLLOWING INFORMATION IS A SUMMARY OF CITY COUNCIL ACTIONS FROM THE JANUARY 20, 2022 REGULAR CITY COUNCIL MEETING. OFFICIAL MINUTES FROM THE MEETING WILL BE POSTED UPON ADOPTION BY THE CITY COUNCIL

CITY COUNCIL MEETING RECAP **THURSDAY, JANUARY 20, 2022**

CALL TO ORDER (6:00 P.M.)

- A. Roll Call – *All present.*
- B. Pledge of Allegiance

1. AGENDA REVIEW

There were no changes to the agenda.

2. PRESENTATIONS AND APPOINTMENTS

- A. Recognition of Science Fair Winners Sofia Shah and Keela Zambre – *The Council recognized both individuals and congratulated them on their achievements.*
- B. Presentation by the Pathways Committee Seeking City Council Guidance on Pathway Completion Rate - *The City Council received the request and planned to discuss the topic during the City Council priority setting session scheduled for January 25, 2022.*

3. PRESENTATIONS FROM THE FLOOR

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Before speaking, please state your name and your city of residence. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*
There was one public comment. See video.

4. CONSENT CALENDAR

- A. Approval of Regular City Council Meeting Minutes – December 16, 2021
Vote 5-0
- B. Approval of Special City Council Meeting Minutes – January 10, 2022
Vote 5-0

- C. Review of Disbursements for December 1-31, 2021 \$1,383,413.82
Vote 5-0
- D. Motion to Re-Authorize Remote Teleconference Meetings of the Town of Los Altos Hills, Including the Planning Commission and Committees, due to the Imminent Risks to the Health and Safety of Attendees and Making Related Findings Pursuant to AB 361 (Staff: S. Mattas)
Vote 5-0
- E. Resolution Approving a Policy for the Town of Los Altos Hills Regarding Organic Waste Product Procurement (Staff: C. Einfalt)
Vote 5-0
- F. Resolution Authorizing Application for, and Receipt of, the State of California Governor’s Office of Emergency Service Hazard Mitigation Grant and Pre-Disaster Mitigation Program (Staff: C. Einfalt)
Vote 5-0
- G. Resolution of the City Council of the Town of Los Altos Hills Approving and Authorizing Execution of Amendment 2 between the Town of Los Altos Hills and Marsha Hovey, LLC (Staff: S. Revillar)
Vote 5-0
- H. Resolution Accepting a Summary Vacation of Pathway Easement; Lands of Byrne, LLC; 27290 Byrne Park Lane (Staff: O. Antillon)
Vote 5-0
- I. Resolution Accepting Dedication of Pathway Easement; Lands of Byrne, LLC; 27290 Byrne Park Lane (Staff: O. Antillon)
Vote 5-0
- J. Resolution Accepting Dedication of Pathway Easement; Lands of Daniel E. Lenoski 2013 Revocable Trust; 27296 Byrne Park Lane (Staff: O. Antillon)
Vote 5-0
- K. Resolution Accepting Dedication of a Pathway Easement; Lands of Pang; 13210 E. Sunset Drive (Staff: O. Antillon)
Vote 4-0-1 (Swan Recuse)
- L. Resolution Accepting Dedication of a Right-of-Way Easement; Lands of Pang; 13210 E. Sunset Drive (Staff: O. Antillon)
Vote 4-0-1 (Swan Recuse)
- M. Resolution Accepting Dedication of a Right-of-Way Easement; Lands of Williams; 13505 Burke Road (Staff: O. Antillon)
Vote 4-0-1 (Swan Recuse)

N. Resolution Awarding the 2021/22 Sewer Capital Improvement Project to C2R Engineering in an amount not to exceed \$380,830.00 (Staff: O. Antillon)

Vote 5-0

O. Notification of Fast Track Approval: Site Development Permit for a 6,192 square foot one-story residence with an attached 1,043 square foot, 4-car garage and an attached ADU at 12815 Deer Creek Lane; SD21-0048. **Deadline to Appeal: Tuesday, February 1, 2022 at 4:00 p.m.**

Vote 5-0

5. ONGOING BUSINESS

A. Amendment to the Resolution Establishing Standing Committees and Adopting General Special Rules Pertaining Thereto to Sunset the Education Committee and add a Technology Committee (Staff: D. Padovan) – *The Council voted to add a Technology Committee and continue the merging of the Education Committee with the Community Relations Committee for a one-month period to allow the Community Relations Committee to meet and provide comments.*

B. Resolution Approving Town Hall Improvements of Furniture Purchase and Existing Space Reconfiguration and Design Build RFP for Town Hall Phase 2 (Staff: O. Antillon) –

*Motion to authorize staff to issue and advertise an RFP for a design build project to complete the Town Hall Phase 2 project – **Vote 2-3** - Motion Failed (Mok, Swan, Tankha – “No”)*

*Motion to approve using ARPA funds to complete the Town Hall space reutilization upgrades to utilize the existing space to provide improved workstations. – **Vote 5-0***

6. PUBLIC HEARINGS

➤ City Council Ex Parte Contacts Policy Disclosure

A. Introduction of an Ordinance (First Reading) to Amend Title 6 of the Los Altos Hills Municipal Code Establishing Mandatory Organic Waste Disposal Reduction Regulations Consistent with Senate Bill 1383 Requirements (Staff: O. Antillon) - **Motion to Waive Reading and Introduce the Ordinance**

Vote 5-0

7. NEW BUSINESS

A. Appointments to Committees and Outside Agencies (Staff: D. Padovan)

Vote 5-0

- B. Discussion and Possible Action to Form a Council Ad Hoc Committee to Review the Upcoming Sheriff's Contract (Staff: P. Pirnejad) – *An ad hoc committee was formed to review the upcoming sheriff's contract comprised of Vice Mayor Swan and Councilmember Mok. The previous ad hoc committee to review law enforcement services was terminated. - Vote 5-0*
- C. Resolution Approving the Leasing of Town Electric Vehicles (Staff: O. Antillon) – *Motion to approve the resolution to lease two electric vehicles – Vote 5-0*
- D. Resolution Authorizing the City Manager to Enter into Amendment No. 4 with West Bay Sanitary District or Issuance of a Request for Proposals for a New Contract (Staff: O. Antillon) – *Motion to authorize the City Manager to enter into Amendment No. 4 with West Bay Sanitary District – Vote 5-0*

8. REPORTS FROM COMMITTEES, SUB-COMMITTEES, AND COUNCILMEMBERS ON OUTSIDE AGENCIES

- A. Report by the Undergrounding Subcommittee (Mayor Tyson) – *Mayor Tyson reported that both he and staff are continuing to pressure PG&E to apply resources to the project.*
- B. Report by the Fire Taskforce Subcommittee (Councilmember Schmidt) – *No report*
- C. Status Reports from All Councilmembers on Subcommittee and Outside Agencies Activities – *No report.*

9. STAFF REPORTS

- A. City Manager – *Reported that we are looking forward to the goal-setting session scheduled for January 25, 2022 and encouraged the community to stay and get involved in the discussion.*
- B. City Attorney – *No report.*
- C. City Clerk – *Reported that COVID testing is scheduled to be held in the Council Chambers on January 27, 2022 from 9 a.m. to 4 p.m.*
- D. Planning/Building Director – *Reported that there was a joint City Council/Planning Commission meeting on January 19th where they received an informational presentation from the housing consultant. The first community event is scheduled for February 10th at 6 p.m. She encouraged community members to attend and share ideas and feedback.*
- E. Administrative Services Director – *Outlined what was scheduled to be on the February 2022 City Council agenda, including the mid-year financial update.*
- F. Public Works Director – *Reported that we are moving forward with the recruitment for Assistant Engineer. Management Analyst - provided an update on the status of the ALPR installation.*

10. COUNCIL INITIATED

There were no Council Initiated items.

11. CLOSED SESSION - ADJOURN TO CLOSED SESSION TO DISCUSS THE FOLLOWING:

- A. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Pursuant to Government Code Section 54957)
Title: City Attorney

12. ADJOURN TO CLOSED SESSION

13. ADJOURN REGULAR MEETING AND CLOSED SESSION

There was no reportable action as a result of the Closed Session. The meeting adjourned at 10:25 p.m.