



Town of Los Altos Hills, California

CITY COUNCIL MEETING RECAP

Thursday, June 16, 2022 – 6:00 P.M.

THE FOLLOWING INFORMATION IS A SUMMARY OF CITY COUNCIL ACTIONS FROM THE JUNE 16, 2022 REGULAR CITY COUNCIL MEETING. OFFICIAL MINUTES FROM THE MEETING WILL BE POSTED UPON ADOPTION BY THE CITY COUNCIL

CITY COUNCIL MEETING RECAP **THURSDAY, JUNE 16, 2022**

CALL TO ORDER (6:00 P.M.) OPEN SESSION

- A. Roll Call – *All present.*
- B. Pledge of Allegiance

1. AGENDA REVIEW

There were no changes to the agenda. Mayor Tyson recognized the Parks and Recreation Committee for a successful 20th annual Pathways Run and the Community Relations Committee for a successful 2022 Town Picnic. He also recognized Sarah Robustelli for all her work in working with the committees to make both events a success.

2. PRESENTATIONS AND APPOINTMENTS

- A. Appointment to the Los Altos Hills Environmental Initiatives Committee - *the Council appointed Mike Salameh to the Los Altos Hills Environmental Initiatives Committee for a four-year term.*
- B. Appointment to the Los Altos Hills Environmental Design and Protection Committee – *the Council appointed Grace Tsang to the EDPC for a four-year term.*
- C. Appointment to the Los Altos Hills Parks and Recreation Committee – *the Council appointed Jennifer Lauren Kan Bardsley to the Parks and Recreation Committee for a four-year term.*
- D. Appointment to the Valley Transportation Authority Bicycle and Pedestrian Advisory Committee (Los Altos Hills Representative) – *the Council appointed Edward Munyak to the VTA BPAC for a two-year term.*
- E. Appointment to the Los Altos Hills Pathways Committee – *the Council appointed Rajesh Shakkawar to the Los Altos Hills Pathways Committee for a four-year term.*
- F. Appointments to the Emergency Preparedness and Response Committee – *the Council appointed Sam Wood, Terry Kearney, Jim Basiji, Benjamin Gikis, Amita Sachdeva and Dave Stewart to the Emergency Preparedness and Response Committee for four-year terms.*

- K. **Resolution 63-22** to Adopt Supplemental Findings for Resolution No. 48-22 Denying an Appeal of the Planning Commission Imposed Conditions of Approval for a Zoning Permit for New Fencing at 28001 Elena Road and Motion Approving Reconsideration (Staff: S Mattas and J. Loh) – **Vote 5-0**
- L. Approval for City Manager to Attend the 2022 ICMA Conference in Cleveland, Ohio September 18-21, 2022 (Staff: P. Pirnejad) – **Vote 5-0**

5. ONGOING BUSINESS

- A. Report on Methods and Provide Direction on the Community Facilities Needs Assessment and Community Survey (Staff: S. Robustelli) – *the Council provided direction for staff and consultants to return with the raw data and recommendations, and provide additional information about the town hall addition and community space efforts. Informally, the City Council will reach out to their constituents, and staff will continue to do outreach and committee interviews.*

6. PUBLIC HEARINGS

- City Council Ex Parte Contacts Policy Disclosure

- A. **Resolution 64-22** of the City Council of the Town of Los Altos Hills Requesting that the Santa Clara County Tax Collector Collect Delinquent Sewer Charges, the 2022-2023 Sewer Service Charges, and Contractual Assessment District Charges for Both the Palo Alto and Los Altos Sewer Basins (Staff: O. Antillon) – **Vote 5-0**
- B. **Resolution 65-22** Adopting the Proposed FY 2022-23 Operating Budget and FY 2023-27 Five-Year Capital Improvement Plan Budget and Gann Limit for the Town of Los Altos Hills and **Resolution 66-22** Approving the FY 2022-23 Salary Schedule (Staff: S. Revillar) – **Vote 5-0** (for both resolutions) *The City Council directed staff to return at a later date to determine if a motor unit in place of the motorcycle unit.*
- C. Appeal of the Planning Commission Imposed Conditions of Approval for a Site Development Permit for Landscape Screening at 12869 La Cresta Drive – File #SD21-0079 (**Resolution 67-22**) (Staff: S. Mangalam) – **Vote 5-0** *to grant the appeal and direct staff to accept the compromise solution with updated conditions. (See minutes for updated conditions). The Council directed staff to proceed with improving the fence ordinance.*

7. STAFF AND CLOSED SESSION REPORTS

- A. City Manager

The City Manager reported the following: at 6:08 p.m. Sunday, a vegetation fire was reported at 26201 Elena Road. A second alarm structure fire response brought two Battalion Chiefs, 4 Type 1 Engines (inclusive of R74) and two type 3 engines (wildland capable engines) for a total of 6 Engines and 2 Battalion Chiefs and it affected approximately 1/4 acre of land. There was minor smoke and heat damage to a deck, cinder block retaining wall and cyclone fence. Forward progress was

stopped, and perimeter control of the fire occurred just under 20 minutes of the reported time to County Communications, (approximately 13 minutes after the first unit (R74) arrived on scene). Units on scene were committed an additional 45 minutes to complete mop up. A move up unit from Saratoga to El Monte Station occurred during this time for station coverage. The Cause/origin: Accidental

We will be scheduling a ribbon Cutting ceremony for the La Paloma / Robleda Pathway. The date is to be determined.

He reminded that the next City Council meeting will be in August.

Staff participated in a team building and community service day this past Wednesday at Hidden Villa

We are also having meetings Drought – meetings with Cal Water and PHWD and PHWD and BAWCA to discuss the ongoing drought and conservation efforts.

- ***Hazard Mitigation Grant Program***

Working with California Office of Emergency Services (Cal OES) on FEMA’s Hazard Mitigation Grant Program (HMGP).

Home hardening and roof replacement program has advance to a higher round of reviews and will soon be sent off to FEMA for a final determination.

- ***Neighborhood Watch Program***

In the past few weeks staff has assisted three Neighborhood Watch Groups hold an orientation with the Sheriff’s Office, install Neighborhood Watch Street signs, and foster interest in new neighborhoods around Town.

Staff would like to remind the community that active neighborhood watch groups have an annual requirement to hold at least one meeting a year to maintain good neighborly connections with one another.

- ***Art Sculpture at Town Hall***

Staff has been working with the architect and sculpture artist to assemble the building plan set for the sculpture that will be installed in the roundabout of the Town Hall parking lot. Turn around time for building plan review is estimated at 30 days.

- ***KMVT***

Staff has expressed interest to engage with the nonprofit KMVT to investigate the possibility of broadcasting City Council meetings and Planning Commission meetings over the television network. A tentative meeting with the organization is scheduled for next week.

- ***Emergency Operations***

In the past couple weeks, staff has been holding meeting with the Town’s new consultant Emergency Manager to discuss how to best prepare the Town for the upcoming fire season, as well as any other emergency response situations that would

need the involvement of staff and the community. Currently, staff is completing their FEMA training on their respective functions within the EOC so that a Town Hall wide table top exercise can be successfully held.

- ***Victoria Dye Equestrian Contract Renegotiation***
This contract expires April 1, 2023. Staff met with VDE to review and discuss next steps in contract negotiation. Staff has followed up with the representatives from FIC, Parks and Recreation, and Open Space Committees regarding next steps.
 - ***Town Picnic Metrics***
We were thrilled to see the Los Altos Hills community come together for the Town Picnic. Thank you to the Community Relations Committee, volunteers, partners, staff, and community for making the event so special! A total of 1696 tickets were given out for food (slightly less than 2019, 1774 tickets).
 - ***4th of July Parade***
Come join us for the eleventh annual Los Altos Hills 4th of July Parade. This Parade will go back to the pre-covid festivities. Join the fun by gathering at Town Hall at 9:30 am. Our red, white and blue march will start at 10:00 am as we parade down Fremont Road and conclude at Gardner Bullis School where you can meet your friends and neighbors for a refreshing beverage and a juicy watermelon treat!
 - ***TEDx***
Scheduled for January 2023. Stay tuned for more details.
- B. City Attorney
He reported that there was no reportable action as a result of the closed session at 5:30 on June 16.
- He reported that on April 21, 2022 the City Council by 5-0 approved a settlement agreement.*
- The Council recently received correspondence on the regulations of firearms. For the record, the Council did adopt a fire safety firearms ordinance in 2021.*
- C. City Clerk
Reported that the Notice of Election will be in the July 6th Town Crier and the nomination period to run for Council begins on July 18 and runs through August 12.
- D. Planning/Building Director
Reported that there is June 20, 2022 special joint City Council/Planning Commission meeting to discuss the Housing Element. She invited the community to attend and provide input.
- E. Administrative Services Director
Recruitments for accounting technician - they have two great candidates that are moving forward to the second round. Interns have also started.

The IT design phase is currently in process and the consultant will be reporting to the City Council with the final report in August. The City of Redwood City will conclude their contract by the end of June.

F. Public Works Director

Public Works Director said our maintenance crew has done a good job with the Robleda/La Paloma path. It will be done soon.

Summerhill - they have great proposals to complete the path and that should be coming to the City Council for approval soon. The E. Sunset widening project is moving along.

8. REPORTS FROM COUNCIL LIAISONS ON STANDING COMMITTEES, AD HOC COMMITTEES, AND COUNCIL MEMBERS ON OUTSIDE AGENCIES

- A. Report by the Undergrounding Subcommittee (Mayor Tyson) - *Mayor Tyson reported that PG&E said the service book has been received and they are about to identify a project manager. No action was taken.*
- B. Report from the Council Ad Hoc Committee on Community Surveys (Mayor Tyson/Councilmember Schmidt) - *Councilmember Schmidt emphasized that they are doing work to get information from people, but we need to bring that to a close in September. No action was taken.*
- C. Report from the Council Town Hall Ad Hoc Committee (Mayor Tyson/Councilmember Schmidt) - *Councilmember Schmidt said they are receiving community input. No action was taken.*
- D. Report from the Council Ad Hoc Committee Focusing on Broadband (Councilmembers Mok and Tankha) - *Based on the Ad Hoc Broadband Committee discussion, he would like staff to study and suggest possible text amendments to the Wireless Telecommunications Facilities Ordinance to include provisions for internet only providers. This item will be added to an agenda later in the year.*
- E. Status Reports from All Councilmembers on Subcommittee and Outside Agencies Activities – *Councilmember Mok said he would like the Environmental Initiatives Committee proposal about leaf blowers to be presented at the August City Council meeting. The Council formed an ad hoc committee comprised of Councilmembers Mok and Schmidt to weigh the value and make recommendations to the council on the cost, value and benefit to the town.*

Mayor Tyson said he is a representative on SVCE, and they just had a youth contest for short movies and there are 8, four-to-five-minute movies. Go on their website to view. He also is involved on CHAC, and they have hired most of the interns for the school year. The LAHCFD just passed a budget, and they will be funding station 8.

He reported on the Finance and Investment Committee (FIC) meeting on Monday, June 13. One of the items that was decided not to continue was to review the building fees. A

member of the FIC submitted a public records act request. The City Manager already identified a consultant to review. The FIC voted 3-2 to bring it forward to the City Council. He is not sure what the motion accomplishes since the work is already underway. Council discussed the matter at length. No action was taken.

9. COUNCIL INITIATED

- A. Request and Possible Action to Direct Staff Pursue a California State Landmark Designation for Westwind Community Barn (Vice Mayor Swan) - *Director Mangalam provided information on the process of the historic registration. There was consensus among the council to add this item to the 2023 priority setting session.*

10. ADJOURN

The meeting adjourned at 10:22 p.m.