



Town Manager's Report for September 21-25, 2020

Items to report on for this week include the following:

Engineering & PW

Staff is continuing construction site inspections in compliance with the **Town's Stormwater Permit** with modifications due to the shelter in place directive from the County and State. **The grading moratorium begins October 1, 2020 and will be lifted May 1, 2021.**

Staff is reviewing and revising the **Sanitary Sewer Management Plan** and we are anticipating taking this for City Council review and consideration in October.

Staff is currently soliciting bids for geotechnical consultant services based on the City Council approved **Technical Memo for the Traffic Safety Analysis of East Sunset Drive.**

The **2020 Stinkwort Spraying** was completed by the contractor this week.

Staff received 7 proposals for the **Summerhill Pathway Phase 2 Survey Consultant Services.** Staff is review all the submittals and will prepare a staff report recommending award of the contract at the October City Council Meeting.

The Town consultant prepared a **map delineating creek jurisdiction/responsibility** within Town boundary and this is posted on the Town website.

Public Works Maintenance

Weekly maintenance of Purissima park and town riding arena.

USA marking with the help of John Chau.

Brushed and cleared roads and cleaned ditches all over town.

Put in new drinking water fountain at WB.

Fixed water leak at Almonte X Stonebrook Islands.

Took care of requests from See-click-fix and town.

We did our monthly town and corp. yard vehicles and equipment safety inspection and cleaning.

WB and Corp. yard facilities monthly inspection.

Download smog test for 2020 under Vehicle & Equipment maintenance log.

Planning and Building Updates:

Town Hall Addition Phase 2

With the selection of Noll & Tam Architects to prepare architectural design and construction services for Phase 2 of the Town Hall Addition Project, the Design Development phase of the project will begin the first week of October. This phase includes an updated review and evaluation of the conceptual design that was approved in 2019 with design updates to address City Council comments and expand the size of the public flex space. Comments and Feedback from members of the public, Planning Commission and City Council are welcomed during the DD phase to ensure that the project is aligned with community expectations to the greatest extent feasible. An updated cost estimate will be prepared in December and the final design plan will be brought back to the City Council for review and approval in January or February 2021.

Past Meetings Summary

September 15, 2020 – Site Development Public Hearing

- *13439 Mandoli Drive - File #SD20-0034 – Lands of Dong and Hwang*

The Site Development Permit for landscape screening for an approved major two-story addition and remodel was APPROVED with standard conditions. There was one neighbor who provided comments about preserving the landscaping along the driveway and ensuring that grading didn't concentrate stormwater flows.

September 22, 2020 – Site Development Public Hearing

- Meeting Canceled

Upcoming Meetings

September 29, 2020 – Site Development and Fast Track Public Hearing (Virtual Teleconference)

A meeting agenda and project plans can be viewed on the Planning Department's [Public Meeting Resources](#) page.

- *27447 Edgerton Road - File #SD20-0058 – Lands of Tropea*

Site Development Permit for landscape screening for a new residence.

Public Safety:

The **Sheriff's** weekly report is attached.

Parks and Recreation, other services: Will return next week

Administrative Services:

Finance Staff is preparing for Final Audit the week of September 28.

Revising the Unclaimed and Uncashed Check Policy. Plan to review the comments from the City Attorney with the FIC at the October 5 meeting.

We currently have received \$34,626 from the State Controller's office for Coronavirus Relief.

Feel free to call me if you have any questions.

Thanks.

Carl





**Santa Clara County Office of the Sheriff
Weekly Activity Summary
9/14/2020 – 9/20/2020
LOS ALTOS HILLS**



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
9/16	L1	Injury Collision	Occurred at 7:02 PM at Robleda Road and Robleda Court.
9/17	L2	Recovered Stolen Vehicle	At 7:17 PM, deputies recovered a vehicle, previously stolen from San Jose, at Magdalena Road and Interstate 280. The suspect(s) are unknown and at large.
9/19	L3	Residential Burglary	Between 5:30 PM and 11:29 PM, unknown suspect(s) entered a residence in the 26000 block of Dezahara Way through a rear window and took jewelry for a total loss of about \$3,000. The window screen was removed, but there were no pry marks or other signs of forced entry.
9/19	L3	Residential Burglary	Between 8:15 PM and 9:45 PM, unknown suspect(s) entered a residence in the 26000 block of Duval Way by breaking a front window and took cash and jewelry for an unknown total loss.

DATE/TIME	BEAT	EVENT	PRIORITY LEVEL	RESPONSE TIME	TYPE	LOCATION	INFORMATION
DISTURBANCES							
9/18/2020 21:54	L3	20-262-0324	3	22m 54s	415P	AMHERST CT @ LIDDICOAT DR	INVESTIGATED
9/19/2020 21:41	L4	20-263-0350	3	44m 9s	415P	ALTAMONT RD @ BLACK MOUNTAIN RD	INVESTIGATED
9/20/2020 0:24	L4	20-264-0002	3	18m 41s	415E	SHERLOCK RD @ MOODY CT	INVESTIGATED
BURGLARIES							
9/19/2020 21:57	L3	20-263-0356	3	4m 0s	459	DUVAL WY @ ROBLEDA RD	INVESTIGATED
9/19/2020 23:29	L3	20-263-0387	3	3m 40s	459	DEZAHARA WY @ TAAFFE RD	INVESTIGATED

PHONE THE OFFICE

9/14/2020 15:51	L1	20-258-0236			1021	71L1	COMPLETE
9/15/2020 11:29	L5	20-259-0170			1021	71L1	COMPLETE
9/15/2020 18:26	L1	20-259-0292			1021	81L1	COMPLETE
9/16/2020 10:38	L1	20-260-0135			1021	71L1	COMPLETE
9/17/2020 11:06	L1	20-261-0162			1021	71L1	COMPLETE
9/17/2020 16:28	L1	20-261-0298			1021	81L1	COMPLETE
9/18/2020 18:42	L3	20-262-0259			1021	81L1	COMPLETE
9/19/2020 10:35	L1	20-263-0120			1021	71L1	COMPLETE
9/20/2020 8:50	L5	20-264-0085			1021	71L1	COMPLETE
9/20/2020 20:12	L1	20-264-0307			1021	81L1	COMPLETE

GARBAGE COMPLAINT

9/17/2020 8:03	L3	20-261-0062	3	1m 14s	1058	ADDLE CT @ SADDLE MOUNTAIN DR	INVESTIGATED
----------------	----	-------------	---	--------	------	-------------------------------	--------------

ANIMAL COMPLAINTS

9/14/2020 9:35	L5	20-258-0101	3	4m 51s	1091	OLIVE TREE CT @ OLIVE TREE LN	INVESTIGATED
9/15/2020 19:19	L3	20-259-0306	2	10m 51s	1091	VINEDO LN @ RIDGEWOOD LN	INVESTIGATED

PEDESTRIAN STOPS

9/18/2020 18:18	L3	20-262-0252			1095	PAGE MILL RD @ VIA VENTANA	CITATION ISSUED
9/20/2020 10:45	L3	20-264-0128			1095	PAGE MILL RD @ I-280	WARNING ISSUED

TRAFFIC HAZARDS

9/15/2020 19:29	L2	20-259-0312	3	6m 59s	1125	MAGDALENA RD @ I-280	INVESTIGATED
9/19/2020 13:16	L5	20-263-0182	2	10m 40s	1125	DAWSON DR @ MAGDALENA AV	INVESTIGATED

SUSPICIOUS VEHICLES

9/16/2020 15:40	L1	20-260-0264	3	13m 11s	1154	ROBLEDA RD @ BRENDEL DR	INVESTIGATED
9/20/2020 23:32	L3	20-264-0359	2	15m 40s	1154	MATADERO CREEK LN @ MATADERO CREEK CT	INVESTIGATED

TRAFFIC COLLISIONS

9/14/2020 10:27	L3	20-258-0125			1180	I-280 @ ROBLEDA RD	INVESTIGATED
9/16/2020 19:02	L1	20-260-0336	2	7m 46s	1181	ROBLEDA RD @ ROBLEDA CT	INVESTIGATED
9/17/2020 22:10	L4	20-261-0401	2	33m 43s	1183	ALTAMONT RD @ ESHNER CT	INVESTIGATED
9/18/2020 7:41	L4	20-262-0044			1183	ALTAMONT RD @ TAAFFE RD	INVESTIGATED
9/18/2020 17:51	L3	20-262-0244			1182	PAGE MILL RD @ VIA VENTANA	INVESTIGATED

TRAFFIC CONTROL

9/14/2020 14:12	L1	20-258-0200			1184	EL MONTE RD @ O KEEFE LN	COMPLETE
9/15/2020 9:00	L1	20-259-0105			1184	ARASTRADERO RD @ PURISSIMA RD	COMPLETE
9/15/2020 9:10	L3	20-259-0112			1184	PAGE MILL RD @ VIA VENTANA	COMPLETE
9/16/2020 11:03	L2	20-260-0156			1184	EL MONTE RD @ SUMMERHILL AV	COMPLETE

VEHICLE STOPS

9/14/2020 20:14	L1	20-258-0318			1195	MIRANDA RD @ LA LANNE CT	WARNING ISSUED
9/15/2020 9:00	L1	20-259-0104			1195	ARASTRADERO RD @ PURISSIMA RD	WARNING ISSUED
9/16/2020 10:47	L2	20-260-0141			1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
9/16/2020 11:06	L2	20-260-0157			1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
9/17/2020 8:39	L2	20-261-0081			1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
9/17/2020 9:38	L2	20-261-0118			1195	S EL MONTE AV @ SUMMERHILL AV	WARNING ISSUED
9/19/2020 19:16	L3	20-263-0280			1195	ARASTRADERO RD @ PAGE MILL RD	WARNING ISSUED

PARKING VIOLATION

9/20/2020 16:53	L1	20-264-0249	3	29m 59s	22500	ST FRANCIS DR @ ASCENSION DR	INVESTIGATED
-----------------	----	-------------	---	---------	-------	------------------------------	--------------

ALARM CALLS

9/14/2020 19:06	L2	20-258-0296	2	16m 9s	1033C	EL MONTE RD @ O KEEFE LN	FALSE ALARM
9/16/2020 23:06	L4	20-260-0396	2	9m 36s	1033A	BYRNE PARK LN @ DEER SPRINGS WY	FALSE ALARM
9/18/2020 1:28	L4	20-262-0016	2	13m 23s	1033A	BLUE OAKS PL @ CHAPARRAL WY	FALSE ALARM
9/20/2020 19:24	L1	20-264-0287	2	13m 47s	1033A	ESTACADA DR @ SALTAMONTES WY	FALSE ALARM

**RECOVERED
STOLEN VEHICLE**

9/17/2020 19:17	L2	20-261-0356	10851R	I-280 @ MAGDALENA RD	INVESTIGATED
-----------------	----	-------------	--------	----------------------	--------------

9-1-1

ABANDONED CALLS

9/14/2020 22:15	L4	20-258-0351	911UNK	PADRE CT @ ALTAMONT RD	INVESTIGATED
9/18/2020 17:59	L1	20-262-0246	911CEL	MINORCA CT @ PURISSIMA RD	INVESTIGATED
9/19/2020 21:57	L3	20-263-0357	911CEL	DUVAL WY @ ROBLEDA RD	INVESTIGATED
9/20/2020 8:51	L1	20-264-0086	911CEL	ALEXANDER PL @ SHOLES CT	INVESTIGATED
9/20/2020 10:30	L1	20-264-0119	911CEL	I-280 @ EL MONTE RD	INVESTIGATED

INFORMATION ONLY

9/14/2020 16:54	L1	20-258-0262	INFO	I-280 @ EL MONTE RD	INFORMATION GIVEN
9/15/2020 14:43	L3	20-259-0231	INFO	VINEDO LN @ ELENA RD	INFORMATION GIVEN
9/15/2020 17:07	L3	20-259-0273	INFO	MENALTO DR @ ALTAMONT RD	INFORMATION GIVEN
9/16/2020 19:24	L3	20-260-0343	INFO	ELENA RD @ VINEDO LN	INFORMATION GIVEN
9/17/2020 10:32	L1	20-261-0145	INFO	ROBLEDA RD @ ROBLEDA CT	INFORMATION GIVEN
9/18/2020 11:45	L1	20-262-0126	INFO	ST FRANCIS DR @ ASCENSION DR	INFORMATION GIVEN
9/18/2020 20:05	L2	20-262-0292	INFO	I-280 @ MAGDALENA RD	INFORMATION GIVEN
9/19/2020 15:14	L5	20-263-0212	BTINFO	DAWSON DR @ REBECCA LN	INFORMATION GIVEN
9/20/2020 9:58	L1	20-264-0108	INFO	I-280 @ EL MONTE RD	INFORMATION GIVEN
9/20/2020 9:59	L1	20-264-0109	INFO	I-280 @ EL MONTE RD	INFORMATION GIVEN
9/20/2020 10:17	L1	20-264-0113	INFO	I-280 @ EL MONTE RD	INFORMATION GIVEN
9/20/2020 18:41	L4	20-264-0274	INFO	SHERLOCK RD @ MOODY CT	INFORMATION GIVEN
9/20/2020 21:24	L5	20-264-0328	INFO	OAK KNOLL CL @ OAK PARK CT	INFORMATION GIVEN

PATROL CHECKS

9/16/2020 18:16	L1	20-260-0321	PATCK	FREMONT RD @ CONCEPCION RD	COMPLETE
9/17/2020 0:25	L4	20-261-0004	PATCK	TANGLEWOOD LN @ MOODY RD	COMPLETE
9/17/2020 21:45	L4	20-261-0397	PATCK	ALTAMONT RD @ BRIONES WY	COMPLETE
9/19/2020 17:41	L5	20-263-0255	PATCK	RAVENSBURY AV @ HILLPARK LN	COMPLETE

SUSPICIOUS CIRCUMSTANCES							
9/15/2020 15:30	L1	20-259-0242			SUSCIR	ATHERTON CT @ ROBLEDA RD	INVESTIGATED
9/17/2020 4:25	L3	20-261-0033	3	6m 8s	SUSCIR	ELENA RD @ FOOTHILL LN	INVESTIGATED
TRAFFIC SITUATION							
9/14/2020 14:31	L3	20-258-0207			TRAFFI	STIRRUP WY @ ARASTRADERO RD	INVESTIGATED
WELFARE CHECKS							
9/17/2020 19:27	L3	20-261-0359	2	11m 54s	WELCK	VOGUE CT @ BLACK MOUNTAIN RD	COMPLETE
9/18/2020 14:12	L3	20-262-0180	2	21m 12s	WELCK	VOGUE CT @ BLACK MOUNTAIN RD	COMPLETE

Note: The target response time for priority level 1 calls is 9 minutes, for priority level 2 calls it is 14 minutes, and for priority level 3 calls it is 25 minutes. Response times are only available for some calls for service and not for self-initiated activity.