



Town of Los Altos Hills, California

CITY COUNCIL MEETING RECAP

Thursday, February 17, 2022 – 6:00 P.M.

THE FOLLOWING INFORMATION IS A SUMMARY OF CITY COUNCIL ACTIONS FROM THE FEBRUARY 17, 2022 REGULAR CITY COUNCIL MEETING. OFFICIAL MINUTES FROM THE MEETING WILL BE POSTED UPON ADOPTION BY THE CITY COUNCIL

CITY COUNCIL MEETING RECAP **THURSDAY, FEBRUARY 17, 2022**

CALL TO ORDER (6:00 P.M.)

- A. Roll Call – *All present.*
- B. Pledge of Allegiance

1. AGENDA REVIEW

Mayor Tyson said there was no reportable action as a result of the closed session. Mayor Tyson also removed agenda item 6.B from the agenda. Vice Mayor Swan removed Agenda Items 9.C and 9.D from the agenda.

2. PRESENTATIONS AND APPOINTMENTS

- A. Appointments to the Los Altos Hills Open Space Committee – *Residents Anita Baldwin and Viggay Mokkarala were both appointed to the committee for a four-year term.*
- B. Appointments to the Los Altos Hills Technology Committee – *Residents Rajiv Bhateja, William Coughran, Ameesh Divata, Annie Ju, Scott Vanderlip, Sasha Zbrozek and George Lee were appointed to the Technology Committee for a four-year term.*

3. PRESENTATIONS FROM THE FLOOR

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Before speaking, please state your name and your city of residence. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*

There were no public comments.

4. CONSENT CALENDAR

- A. Approval of Special City Council/Planning Commission Meeting Minutes – January 19, 2022 - *Vote 5-0*

- B. Approval of Regular City Council Meeting Minutes – January 20, 2022 – **Vote 5-0**
- C. Approval of Special City Council Meeting Minutes – January 25, 2022 – **Vote 5-0**
- D. Review of Disbursements for January 1-31, 2022 \$1,562,638.59 – **Vote 5-0**
- E. Motion to Re-Authorize Remote Teleconference Meetings of the Town of Los Altos Hills, Including the Planning Commission and Committees, due to the Imminent Risks to the Health and Safety of Attendees and Making Related Findings Pursuant to AB 361 (Staff: S. Mattas) – **Vote 5-0**
- F. Resolution 15-22 Authorizing Submittal of Application for all CalRecycle Grants for Which Town of Los Altos Hills is Eligible (Staff: S. Revillar) -**Vote 5-0**
- G. Receive Quarterly Investment Portfolio Report-Quarter Ending December 31, 2021 (Staff: S. Revillar) – **Vote 5-0**
- H. Resolution 16-22 Accepting the 2021 Pavement Rehabilitation and Drainage Improvement Project as Complete (Staff: O. Antillon) – **Vote 5-0**
- I. Resolution 19-22 Awarding a Contract for the East Sunset Drive Roadway Widening Project to Brannon Corporation (Staff: O. Antillon) *Additional direction: the Council further directed staff to coordinate with the Pathways Committee to plan for a path for this section of E Sunset Drive - **Vote 4-0-1 (Swan Recuse)***
- J. Adoption of Ordinance 600 (Second Reading) to Amend Title 6 of the Los Altos Hills Municipal Code Establishing Mandatory Organic Waste Disposal Reduction Regulations Consistent with Senate Bill 1383 Requirements (Staff: O. Antillon) - **Motion to Waive Reading and Adopt the Ordinance – Vote 5-0**
- K. Resolution 17-22 Authorizing Consulting Service Agreements with 4Leaf, Inc. and West Coast Code Consultants, Inc. for Contract Building Services for a period of three (3) years in an amount not to exceed \$150,000 per agreement (Staff: S. Mangalam) – **Vote 5-0**
- L. Resolution 18-22 Accepting the Grant of an Open Space Easement at 13210 E. Sunset Drive; Lands of Pang; File #ER21-0001 (Staff: S. Mangalam) **Vote 4-0-1 (Swan Recuse)**
- M. Receive City Council Strategic Priorities Implementation Plan (Staff: P. Pirnejad) – **Vote 5-0**

5. ONGOING BUSINESS

- A. Amendment to the Resolution 20-22 Establishing Standing Committees and Adopting General Special Rules Pertaining Thereto Regarding Status of the Education Committee (Staff: D. Padovan) – *The Council adopted a resolution to*

*remove the education committee from the standing committee resolution. **Approved-Vote 3-2***

- B. Resolution Approving the Scope of Work and Authorizing Staff to Issue an RFP for Proposition 68 Grant Funding Project to Retrofit the Purissima Park Concession Building and Obtain Bids (Staff: S. Robustelli) – **Approved - Vote 5-0**
- C. Resolution Approving the Review Criteria for the Automatic License Plate Reader Pilot Program (Staff: C. Einfalt) – **Approved - Vote 5-0**

6. NEW BUSINESS

- A. Receive 202-22 Mid-Year Financial Report and Adopt a Resolution Approving the Mid-Year Budget Appropriations (Staff: S. Revillar) **Approved – Vote 5-0**
- ~~B. Resolution Approving the Employee Enhancements to attract and retain Town Staff and Resolution Approving the FY 2021-22 Salary Schedule (Staff: S. Revillar) This item was removed from the agenda and not considered.~~
- C. Resolution Approving the COVID-19 Vaccination and Testing Policy (Staff: S. Revillar) – **Approved - Vote 5-0**
- D. Discussion and Possible Action to Form a Council Ad Hoc Committee to Review and Make Recommendations on the Town’s Solid Waste Franchise Agreement with Greenwaste Recovery Inc. (Staff: C. Einfalt) – *An ad hoc committee formed composed of Mayor Tyson and Vice Mayor Swan.* – **Vote 5-0**
- E. Discussion and Possible Action to establish two City Council Ad Hoc Committees; 1) a City Council Town Hall Committee to Evaluate Staffing Needs, Facilities and Parks and Recreation Program Space over the next 10 years and 2) Establish a City Council Ad Hoc Committee to Explore a Legacy Giving Program (Staff: P. Pirnejad) *An ad hoc committee was formed composed of Mayor Tyson and Councilmember Schmidt to review facility needs and an ad hoc committee was formed with Councilmembers Mok and Tankha to review legacy giving.* – **Vote 5-0**

7. REPORTS FROM COMMITTEES, SUB-COMMITTEES, AND COUNCILMEMBERS ON OUTSIDE AGENCIES

- A. Request from the Open Space Committee Authorizing the City Manager to Enter into an Agreement for Funding for a Wildlife Corridor Consultation with Live Oak Associates in an amount not to exceed \$15,000 (Open Space Committee Chair Kit Gordon) – **Approved – Vote 5-0**
- B. Report and Resolution Approving the Proposed ARPA Fund Usage (Councilmember Schmidt) – **Approved – Vote 5-0**

- C. Report by the Undergrounding Subcommittee (Mayor Tyson) – *Earlier this week, PG&E contacted the Town and informed us that they have been in touch with their estimator, and they expect to have their work done by the end of February.*
- D. Report by the Fire Taskforce Subcommittee (Councilmember Schmidt) – *It was reported that the Fire Taskforce is converting to be more focused on safety and Councilmember Schmidt said the request to rename the subcommittee will be discussed next month. In terms of safety, she has been working with the Emergency Communications Committee to discuss expanding their charter to include safety issues.*
- E. Status Reports from All Councilmembers on Subcommittee and Outside Agencies Activities - *Councilmember Schmidt said she met with Mayor Tyson and staff to come up with Town surveys. They are planning on sending short, small, frequent surveys that will be distributed to residents to receive feedback.*

8. STAFF REPORTS

- A. City Manager - *Promoted the City Manager's weekly newsletter. The next talk and walk series with the city manager is scheduled for Friday, February 25th. He encouraged residents to register to receive community surveys. The Council adopted goals and staff is working on implementing those goals. Covid testing is scheduled for February 22nd Covid at Town Hall. Clean up day is March 26. All of this information can be found in the City Manager's weekly newsletter.*

Mr. Einfalt reported on the CalOES grant mitigation program. The Town submitted a notice of intent to apply. It was due Tuesday, February 15th and the state has already responded, approved the eligibility for the project and invited staff for a sub-application to submit for the project (fire mitigation efforts.) It does require a 25% Town match and staff will be bringing it forward to the Council when we have more information.

- B. City Attorney – *No report.*
- C. City Clerk – *The Volunteer Dinner is scheduled for Wednesday, September 7, 2022 at Hidden Villa.*
- D. Planning/Building Director – *The first Housing Element pop-up meeting was held on February 10th and the Housing Element survey is now live for residents to complete.*
- E. Administrative Services Director – *Budget season is now beginning with a staff budget retreat next week. We are also looking at filling the gap with IT services once the contract with Redwood City ends June 30.*
- F. Public Works Director - *Reported that we now have three electric vehicles in Town. Staff also completed the Byrne Preserve path and have received positive feedback. Staff completed some updates to the Matadero Creek path and we are working with the Regional Water Quality Board on the Matadero Creek erosion project.*

9. COUNCIL INITIATED

- A. Discussion and Possible Action to Regulate Gas Powered Leaf Blowers in Los Altos Hills by Establishing Hours of Operation, Noise Limit, and set a Deadline to Eliminate Gas Powered Leaf Blowers Altogether (Councilmember Tankha) – *Direction to send the topic to the Environmental Initiatives Committee for further review.*
- B. Discussion on Criminal Activity and Recent Burglaries in Town (Councilmember Tankha) – *The City Manager will work directly with the Council subcommittee, who are reviewing the upcoming sheriff's contract, to explore additional options to help keep the Town safe. Additionally, the sheriff's office will be invited to a future City Council meeting to provide an update on the current service levels in Town.*
- C. ~~Discussion and Possible Action to Support the Initiative to Overturn SB 9 (CA Cities for Local Control) (Councilmember Swan) - This item was removed from the agenda and not considered.~~
- D. ~~Discussion and Possible Action to Review the Sewer Rates being Charged to Los Altos Hills Residents by the City Palo Alto (Councilmember Swan) - This item was removed from the agenda and not considered.~~

10. ADJOURN

The meeting adjourned at 10:04 p.m.