



Town of Los Altos Hills, California

CITY COUNCIL MEETING RECAP

Wednesday, May 25, 2022

THE FOLLOWING INFORMATION IS A SUMMARY OF CITY COUNCIL ACTIONS FROM THE WEDNESDAY, MAY 25, 2022 SPECIAL CITY COUNCIL MEETING. OFFICIAL MINUTES FROM THE MEETING WILL BE POSTED UPON ADOPTION BY THE CITY COUNCIL

CITY COUNCIL MEETING RECAP **WEDNESDAY, MAY 25, 2022**

CALL TO ORDER (6:00 P.M.)

- A. Roll Call – *All present.*
- B. Pledge of Allegiance

1. AGENDA REVIEW

There were no changes to the agenda.

2. PRESENTATIONS AND APPOINTMENTS

- A. Commendation of the Emergency Communications Committee Members – *The Council thanked the Emergency Communications Committee (ECC) members for all their work over the past 20 years. Mayor Tyson presented the two members of the committee Dru Anderson and Sam Wood with Certificates of Appreciation. The remaining certificates will be mailed to ECC members.*
- B. Reappointment to the Los Altos Hills Parks and Recreation Committee – *Scott Vanderlip was reappointed to the Parks and Recreation Committee for a fifth, four-year term.*
- C. Introduction of New Consultant Emergency Manager Ann Hepenstal – *Ms. Hepenstal introduced herself to the City Council and said that she will be assisting the Town with disaster preparedness planning and education.*

3. PRESENTATIONS FROM THE FLOOR

Julia Repoza spoke about homeless students and asked if the council would pass an ordinance to support homeless students along with their emotional support animals. She asked that they consider requiring Foothill College to offer safe parking facilities for homeless students.

4. CONSENT CALENDAR

- A. Approval of City Council Regular Meeting Minutes: April 21, 2022 - **Vote 5-0**
- B. Approval of City Council Special Meeting Minutes: May 6, 2022 - **Vote 5-0**

- C. Review of Disbursements: April 1-30, 2022 \$949,433.43 - **Vote 5-0**
- D. Receive Quarterly Investment Portfolio Report – Quarter Ending March 31, 2022 (Staff: S. Revillar) - **Vote 5-0**
- E. Motion to Re-Authorize Remote Teleconference Meetings of the Town of Los Altos Hills, Including the Planning Commission and Committees, due to the Imminent Risks to the Health and Safety of Attendees and Making Related Findings Pursuant to AB 361 (Staff: S. Mattas) - **Vote 5-0**
- F. **Resolution 49-22** Ordering and Calling for the Holding of a General Municipal Election to be held on Tuesday, November 8, 2022, for the Election of Two City Councilmembers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities; Requesting the Board of Supervisors of the County of Santa Clara Consolidate the General Municipal Election Pursuant to Section 10403 of the Elections Code; Providing for Notice of the Election; and Adopting Uniform Policies Pertaining to Candidate Statements and Fees (Staff: D. Padovan) - **Vote 5-0**
- G. **Resolution 50-22** Approving the First Amendment to the Agreement for Countywide Household Hazardous Waste (HHW) Collection Program and Agreement for Countywide AB939 Fee Implementation (Staff: O. Antillon) - **Vote 5-0**
- H. **Resolution 51-22** Approving Plans and Specifications for the 2022 Pavement Rehabilitation and Drainage Improvement Project and Authorizing Staff to Advertise for Bids and Inspection Services (Staff: O. Antillon) - **Vote 5-0**
- I. **Resolution 52-22** Approving an Agreement Between the Town of Los Altos Hills and West Bay Sanitary District for Providing Operation and Maintenance Service for Sanitary Sewer System, Overflow Emergency Response and Asset Management Services (Staff: O. Antillon) - **Vote 5-0**
- J. **Resolution 53-22** Awarding a Three-Year Contract for Capital Restoration Work and Maintenance and Education Activities for Town-Owned Open Space Preserves with Grassroots Ecology (Staff: O. Antillon) - **Vote 5-0**
- K. **Resolution 54-22** Authorizing City Manager to Execute Agreements for Adding One New Pump, and Service Two Existing Pumps (Staff: O. Antillon) - **Vote 5-0**
- L. **Resolution 55-22** Awarding a Contract for the Improvements for the Concession Building in Purissima Park under Proposition 68 Grant Funding to MTW Builders, Inc. (Staff: O. Antillon) - **Vote 5-0**
- M. **Resolution 56-22** Accepting an Agreement for an Open Space Easement at 12874 Viscaino Road; Lands of Firouzdar; File #SD21-0021 (Staff: S. Padovan) - **Vote 5-0**

- N. Notification of Fast Track Approval: 26875 Nina Place – File #SD21-0061 – Lands of Bowers; Site Development Permit for a new 4,971 square-foot two-story residence with a 1,684 square-foot basement, a detached 782 square-foot accessory dwelling unit (ADU), and a 560 square-foot swimming pool. CEQA review: Categorical Exemption per Sections 15303(a); 15303(e) (Staff: J. Loh) **Appeal deadline: Tuesday, May 31, 2022 at 5:00 p.m.** - *Vote 5-0*
- O. **Resolution 57-22** Adopting Supplemental Findings Related to City Council Denial of an Appeal Regarding a Zoning Permit Application for new Fencing at 28001 Elena Road on April 21, 2022 (Staff: S. Mattas) - *Vote 5-0*
- P. Resolution Approving the Naming of the Pathway Between Buena Vista Drive and Central Drive to “Lachenbruch Pathway” as Recommended by the Pathway Committee (Staff: O. Antillon) – *this item was pulled from the Consent Calendar for discussion. A Vote of 5-0 to refer the matter back to the Pathways Committee for further review. The committee may return with a recommendation to the Council at a future, undetermined date.*

5. ONGOING BUSINESS

- A. **Resolution 58-22** Establishing Standing Committees and Adopting General Special Rules Pertaining Thereto to Replace the Emergency Communications Committee with an Emergency Preparedness and Response Committee and Updating the Charter (Staff: D. Padovan) - *Vote 5-0*
- B. Discussion of Broadband Planning in Town and to: First, Direct Staff on how to Advance Further Community Engagement Efforts Related to Broadband, and Second, Adopt a Resolution Authorizing the City Manager to Enter into an Agreement with Government Technology Group, LLC for Broadband Consulting Services for an Amount Not To Exceed \$95,000 (Staff: C. Einfalt) – *The Council directed that the Technology Committee invite the Ad Hoc Broadband Committee to meet to review the two proposals and return with their comments for the June 16, 2022 City Council meeting. Councilmember Schmidt agreed to not attend that special meeting of the Technology Committee to avoid a Brown Act issue. The resolution was tabled.*

6. PUBLIC HEARINGS

➤ City Council Ex Parte Contacts Policy Disclosure

- A. Conduct Public Hearing and **Resolution 59-21** Increasing Sewer Service Charges for FY 22-23 through FY 26-27 in Both Palo Alto and Los Altos Sewer Basins (Staff: O. Antillon) - *Vote 5-0*
- B. Introduction of an Ordinance (First Reading) Designating the Westwind Barn as a Historical Landmark (Staff: S. Mangalam) (**Motion to Waive Reading and Introduce the Ordinance**) - *Vote 5-0*

7. STAFF AND CLOSED SESSION REPORTS

A. City Manager – reported on the following items:

Community Conversation

All residents were sent a Town Mailer to participate in the Community Facilities Needs Assessment. The first virtual community conversation/town hall meeting will take place next Tuesday, May 31st from 6-7 pm. Sign up on the Town website.

Town Survey

Have you signed up to take Town Surveys? Sign up by visiting www.Flashvote.com/LosAltosHills

Town Picnic

will take place Sunday, June 5th from 12:30-4 pm at Purissima Park. Sign up by going to the Town website www.losaltoshills.ca.gov/picnic. This event is limited to Los Altos Hills residents only. Highlights include classic car show, 360 photo booth, pony rides, petting zoo, magic show, inflatables, and lunch.

Status of 2022 Council Priorities

We are 40% of the year. We have 60 milestones connected to the 24 Key Projects the Council identified in their January 24th Goal Setting Session. 78% of the projects have either been started or finished.

Art Sculpture

The Art Sculpture will be arriving in approximately a month and installed in the round about.

Irregularities in Permit Fees

Anomalies have been found in permit fees since the Fee Study was implemented in 2020. We are aware that members of the community are interested in this and wanted to assure the Council that staff is taking steps to review and solve the issue.

City Manager Office Hours

The City Manager has instituted new virtual office hours. The fourth Friday of each month at 11 a.m. has been dedicated to hear from residents.

B. City Attorney- no report.

C. City Clerk – reported that the Council Chambers would be hosting a vote center beginning on May 28, 2022 through to June 7, 2022. Reported that staff is actively watching the status of AB 1944 as it relates to open and public meetings, and informed the council that recruitments were taking place. She also introduced the new Administrative Clerk/Technician Emina Steta.

D. Planning/Building Director - provided an update on the progress of the housing element. A joint virtual Planning Commission/City Council meeting is scheduled for June 20th at 5 p.m. Staff is also coordinating with the Environmental Initiatives Committee on the climate action plan goals.

- E. Administrative Services Director - *updated the Council on the IT strategic plan and said the discovery phase is completed and they are now beginning the design phase. The consultant will meet with the Technology Committee and staff. She provided an update on the Town's current employment recruitment efforts.*
- F. Public Works Director - *reported on the electric vehicle charger project at Town Hall. He also reported that the Town's maintenance crew is working on Robleda/La Paloma path and are making progress. The E. Sunset project is also moving forward. In the near future, we will roll out a new reporting app called "Text My Gov" to report a maintenance problem in Town.*

8. REPORTS FROM COUNCIL LIAISONS ON STANDING COMMITTEES, AD HOC COMMITTEES, AND COUNCIL MEMBERS ON OUTSIDE AGENCIES

- A. Report by the Undergrounding Ad Hoc Committee (Mayor Tyson) *Mayor Tyson reported that we are still continuing to persist in contacting PG&E regarding the 20A project on a regular basis.*
- B. Report from the Council Ad Hoc Committee on Community Surveys (Councilmember Schmidt) - *Councilmember Schmidt said a new survey will be going out soon and she was happy to see that more people were signing up to take the surveys.*
- C. Report from the Ad Hoc Committee on Broadband (Councilmember Mok) *Councilmember Mok reported that both he and Councilmember Tankha have been meeting. They have selected individuals who are experts that they have invited to help them as they are not experts. There will be regular and periodic meetings. Additionally, he moved that an Internet Bill of Rights Proclamation be placed on the next City Council agenda. – Vote 5-0*
- D. Status Reports from All Councilmembers on Standing Committees, Ad Hoc Committees and Outside Agencies Activities – *Mayor Tyson suggested that ad hoc committees regularly present their progress at City Council meetings.*

Councilmember Mok requested, based on an EIC request, that leaf blowers be added as a Council initiated item at the next city council meeting.

Vice Mayor Swan reported that the History Committee is helping out the Los Altos History Museum this weekend for Rancho days and a senior walk will occur at Town Hall on Thursday, May 26th.

Councilmember Tankha reported having meetings with residents on public safety. She has now hosted five meetings as it is necessary to educate our residents on how to protect themselves from burglaries.

9. COUNCIL INITIATED

- A. Discussion and Possible Action on Requiring Lighting in Construction Sites (Councilmember Tankha) – *Direction: Staff will bring to the Planning Commission for a recommendation.*

- B. Consideration of Direction to the City Attorney to Provide Training as Part of the June City Council Meeting regarding Brown Act Requirements, Options, and Limitations Related to Ad Hoc and Standing Committees (Vice Mayor Swan) – *Direction: there was consensus to have a presentation by the City Attorney to focus on the ad hoc committees and what they can do at the June City Council meeting.*

- C. Consideration and Possible Action to Direct Staff to Raise the LGBTQ+ Pride Flag for the Month of June 2022 in Recognition of Pride Month (Councilmember Tankha) – *added with Revision No. 1. – Motion to direct staff to raise the LGBTQ+ for the month of June 2022 – Vote 5-0*

10. ADJOURN

The meeting adjourned at 9:24 p.m.