



Town of Los Altos Hills, California

CITY COUNCIL MEETING RECAP

Thursday, September 15, 2022 – 6:00 P.M.

THE FOLLOWING INFORMATION IS A SUMMARY OF CITY COUNCIL ACTIONS FROM THE SEPTEMBER 15, 2022 REGULAR CITY COUNCIL MEETING. OFFICIAL MINUTES FROM THE MEETING WILL BE POSTED UPON ADOPTION BY THE CITY COUNCIL

CITY COUNCIL MEETING RECAP **THURSDAY, SEPTEMBER 15, 2022**

CALL TO ORDER (6:00 P.M.) OPEN SESSION

- A. Roll Call – *All present.*
- B. Pledge of Allegiance

1. AGENDA REVIEW

There were no changes to the agenda. Mayor Tyson addressed the burglaries in Town and said steps have been taken in terms of additional deputies. There will be a neighborhood watch leader meeting to address the burglaries on October 4th. He also recognized that today begins National Hispanic Heritage Month.

2. PRESENTATIONS AND APPOINTMENTS

- A. Presentation by Jonathan Reichental, Ph.D. on the Town's IT 3-5 Year Strategic Plan *Dr. Jonathan Reichental provided a summary of the work that was done on the Town's IT 3–5-year strategic plan. Within the core infrastructure, he suggests a comprehensive disaster recovery plan for redundancy purposes. He also focused on cybersecurity capabilities to be developed in this current fiscal year. Additionally, he suggested redesigning and improving the Town's website with input from committees and Councilmembers. Improving back-office features, better navigation, better search capability, online forms, and e-signatures. In FY 2023-24, improved planning and permitting tools. The report was received. No action was taken.*
- B. Presentation by Torie Dye on Westwind Community Barn - *Torie Dye, Concessionaire at Westwind Barn, provided an overview of the happenings at Westwind Barn. She highlighted resident engagement and prioritization, including summer camps, boarding programs, capital improvement projects. The Council received the report. No action was taken.*
- C. Presentation by Adin Miller on Establishing a Legacy Giving Fund in Los Altos Hills with the Los Altos/Mountain View Community Foundation - *Adin Miller, Executive Director of the Los Altos/Mountain View Community Foundation, said that the foundation was created in 1991 to create a more vibrant and equitable*

community for all. They accelerate civic participation, drive community connection and impact and partner for social good. They focus on donor support and engagement, managed programs and nonprofit growth and investments. They received the challenge of providing options for local residents to support Town priorities and recommended restricting funds by purpose. Council asked questions of Mr. Miller and received his responses. No action was taken.

3. PRESENTATIONS FROM THE FLOOR

There were no presentations from the floor.

4. CONSENT CALENDAR

- A. Approval of Special City Council Meeting Minutes – August 18, 2022 – **Vote 5-0**
- B. Approval of Regular City Council Meeting Minutes – August 18, 2022 – **Vote 5-0**
- C. Approval of Special City Council Meeting Minutes – August 19, 2022 – **Vote 5-0**
- D. Review of Disbursements for August 1-31, 2022 \$1,236,576.38 – **Vote 5-0**
- E. Motion to Re-Authorize Remote Teleconference Meetings of the Town of Los Altos Hills, Including the Planning Commission and Committees, due to the Imminent Risks to the Health and Safety of Attendees and Making Related Findings Pursuant to AB 361 (Staff: S. Mattas) – **Vote 5-0**
- F. Proclamation Declaring September as Emergency Preparedness Month (Staff: D. Padovan) – **Vote 5-0**
- G. Adoption of Ordinance 602 (Second Reading) Authorizing an Amendment to the Contract Between the Town and the Board of Administration of the California Public Employees' Retirement System (Staff: S. Revillar) **Motion to Waive Reading and Adopt the Ordinance – Vote 5-0**
- H. **Resolution 82-22** Awarding a Contract for the Town Hall Renovation Project to Replace the Existing Carpet, Paint Interior Walls, and Remodel new Finance Room (Staff: O. Antillon) – **Vote 5-0**
- I. **Resolution 83-22** Accepting Town Hall Addition – Phase 1 Project (Staff: O. Antillon) – **Vote 5-0**
- J. **Resolution 84-55** Accepting the East Sunset Road Widening Project (Staff: O. Antillon) – **Vote 5-0**

5. PUBLIC HEARINGS

- City Council Ex Parte Contacts Policy Disclosure

- A. Resolution of the Amending the Outdoor Lighting Policy to Include Temporary Construction Lighting and Revisions to Tree Lighting (Staff: S. Mangalam) – **Vote 5-0**

6. NEW BUSINESS

- A. Introduction of an Ordinance (First Reading) Amending Title 2, Chapter 6 of the Los Altos Hills Municipal Code Adding Conflict of Interest Designations (Staff: D. Padovan) – **Motion to Waive Reading and Introduce the Ordinance – Vote 5-0**

7. STAFF REPORTS

- A. City Attorney – *No report.*
- B. City Clerk - *City Clerk Padovan reported: the Council Chambers will be used as a vote center from October 29 - November 8. Staff may request a virtual City Council meeting in November due to some reorganizing inside of Town Hall. An Art Reception is planned for this Sunday, September 18th. She explained the process for being a voting delegate at the League of California Cities and that the resolution to be a voting delegate will be on the agenda next year prior to the conference. Finally, she explained that the delegates voted to refer a resolution supporting a ballot measure to strengthen local planning authority to the League's Housing, Community and Economic Development, and Environmental Quality policy committees for further study.*
- C. Planning/Building Director – *Planning Director Mangalam announced that a virtual special joint City Council/Planning Commission will be held on October 3, 2022 to discuss the housing element.*
- D. Administrative Services Director – *Director Revillar reported on the annual audit currently in progress. She also reported that Eaton and Associates provided their 100-day review at the Technology Committee on September 14. She expressed that Eaton has been doing a great job and we are happy to partner with them.*
- E. Public Works Director – *Director Antillon said that he submitted the application for the project at Matadero Creek to the Bay Regional Water Quality Control Board and hopefully will have a permit for next year. Staff completed another two sections of pathways. He announced that he is leaving the town as he accepted a position in the Seattle area. The Council acknowledged all of his accomplishments and said he would be missed.*
- F. City Manager – *City Manager Pirnejad advised as we enter October, we are revising the Town's employee handbook and replacing Columbus Day with Indigenous People's day.*

A Broadband Listening Session will be held on October 5th at 6 pm.

Due to the rise in residential burglaries, a Neighborhood Watch Leader meeting is being held on Oct 4 at 6pm. If anyone wants to form a neighborhood watch group in your community, please contact Management Analyst II Cody Einfalt.

The City Manager will be attending the ICMA Conference in Columbus September 17-21 to bring back the latest innovations in local government and network with other City leaders to see how we might learn and share from each other.

He will also be attending every committee meeting beginning in September and continuing through the month of October to prepare the committees for their 2023 goals by reviewing their 2022 goals and how they aligned to the Council goals. We will provide a status as well as share the process for setting their 2023 Goals.

Existing Town Hall renovation will require that staff move their offices in the coming months. We will attempt to reduce the impact to our residents and customers.

He expressed his thanks to Oscar for his hard work and excellent efforts and commitments.

Mayor Tyson explained the process for the City Manager's review. A facilitator has been hired to interview Council, staff, and stakeholders to come up with an overall response.

Council recess at 8:00 pm

Council reconvened to open session at 8:06 pm

8. REPORTS FROM COUNCIL LIAISONS ON STANDING COMMITTEES, AD HOC COMMITTEES, AND COUNCIL MEMBERS ON OUTSIDE AGENCIES

- A. Report by the Undergrounding Subcommittee (Mayor Tyson) – *Mayor Tyson reported that he has no news from PG&E, but there is a new contact at the CPUC and is keeping the lines of communication open. No action was taken.*
- B. Report from the Council Ad Hoc Committee Focusing on Broadband (Councilmembers Mok and Tankha) - *Councilmember Mok said that the consultants that the Town has hired has been extraordinary. He feels comfortable with where we are with technology. He advised that there will be a listening session on October 5th. No action was taken.*
- C. Report from Legacy Giving Ad Hoc Committee on Next Steps Related to Legacy Giving (Councilmembers Mok and Tankha) – *The ad hoc committee was sunsetted (Vote 5-0). Staff received direction to add the topic of Legacy Giving to the 2023 goal-setting session.*
- D. Status Reports from All Councilmembers on Subcommittee and Outside Agencies Activities - *Councilmember Schmidt said that the Emergency Preparedness and Response Committee voted to update the charter and that will be brought to the Council next month.*

Vice Mayor Swan reported on the League of California Cities annual conference. She said the Mayor from the Town of Paradise had a breakout session about lessons learned and rebuilding the Town after the fires in 2018. She also said that the History Committee is putting on their annual presentation on October 2023 - Tales of Former Mayors.

Mayor Tyson said the executive director of CHAC has announced her retirement. They will be searching for a new director. Reporting on activities by SVCE, a warning went out and within one hour the usage dropped so they were able to avoid an outage during the heatwave last week.

9. COUNCIL INITIATED

- A. Request by the Technology Committee that the Town Procure Speed Detection Devices to Collect Data Regarding the Average Speeds on Roads that are known to have Speeders on them (Councilmember Mok) – *Councilmember Mok introduced the topic. There was consensus to have the Technology Committee potentially add this as one of their goals for 2023.*
- B. Request by the Technology Committee that the Planning Department to Require that Residents Install an Earthquake Shutoff Valve and Incentivize Existing Residents to Install a Valve (Councilmember Mok) - *Councilmember Mok presented the report. There was consensus to have the Technology Committee potentially add this as one of their goals for 2023. Staff asked that if members of the community feel there are sections of road that have speeders, to please let us know.*
- C. Request to Direct Staff to Appropriate Funding and Resources in the Implementation of GHG Inventory, Home Assessments, and Rebates for Electrification as Part of the Adopted Goals of the Climate Action Plan (Councilmember Mok) - *Councilmember Mok presented the item. No action was taken. The item will be placed on the Consent Calendar in October.*
- D. Request to Consider Proposed Energy Reach Code additions as part of the 2023 Green Building Code (Councilmember Mok) - *Councilmember Mok presented the item and requested that the current ordinance be amended. The current reach codes expire in December 2022. The intent is to renew the reach codes that we currently have and add three additional items. The ordinance will be introduced at the October City Council meeting.*

10. ADJOURN

The meeting adjourned at 9:18 p.m.