



Town of Los Altos Hills, California

CITY COUNCIL SPECIAL MEETING RECAP

Tuesday, January 24, 2023 – 6:00 P.M.

THE FOLLOWING INFORMATION IS A SUMMARY OF CITY COUNCIL ACTIONS FROM THE JANUARY 24, 2023 SPECIAL CITY COUNCIL MEETING. OFFICIAL MINUTES FROM THE MEETING WILL BE POSTED UPON ADOPTION BY THE CITY COUNCIL

CITY COUNCIL MEETING RECAP **TUESDAY, JANUARY 24, 2023**

CALL TO ORDER (6:00 P.M.) OPEN SESSION

- A. Roll Call – *Tankha absent*
- B. Pledge of Allegiance

Vice Mayor Mok said he was deeply shocked and appalled about the mass shootings in Monterey Park and Half Moon Bay which claimed the lives of many innocent victims. Gun violence needs to stop. He then asked for a moment of silence for the victims, the families and everyone impacted by these tragedies.

Mayor Swan wished Councilmember Tankha a speedy recovery.

1. AGENDA REVIEW

There were no changes to the agenda.

2. PRESENTATIONS AND APPOINTMENTS

- A. Appointment to the Los Altos/Los Altos Hills Library Commission – *Christine Fawcett was appointed to the Los Altos/Los Altos Hills Library Commission for a four-year term.*
- B. Appointment to the Los Altos/Los Altos Hills Joint Volunteer Awards Committee – *Kelly Davis was appointed to the Los Altos/Los Altos Hills Joint Community Volunteer Service Awards Committee for a four-year term.*
- C. Appointment to the Los Altos Hills History Committee – *Duffy Price was appointed to the Los Altos Hills History Committee for a four-year term.*

3. PRESENTATIONS FROM THE FLOOR

Eric Bredo, Los Altos Hills asked that the Council continue to add pathways to Page Mill Road and address bicycle safety.

4. CONSENT CALENDAR

- A. Approval of Regular City Council Meeting Minutes – December 15, 2022 - **Vote 4-0-1**
- B. Approval of Special City Council Meeting Minutes – January 11, 2023 – **Vote 4-0-1**
- C. Review of Disbursements: December 1-31, 2022 \$2,185,934.73 – **Vote 4-0-1**
- D. Approval of Treasurer’s Report for the Month Ended December 31, 2022 (Staff: S. Revillar) – **Vote 4-0-1**
- E. Receive Quarterly Investment Portfolio Report – Quarter Ending September 30, 2022 (Staff: S. Revillar) – **Vote 4-0-1**
- F. **Resolution 01-23** Adopting the Information Technology (IT) Policy (Staff: S. Revillar) – **Vote 4-0-1**
- G. Motion to Re-Authorize Remote Teleconference Meetings of the Town of Los Altos Hills, Including the Planning Commission and Committees, due to the Imminent Risks to the Health and Safety of Attendees and Making Related Findings Pursuant to AB 361 (Staff: S. Mattas) – **Vote 4-0-1**
- H. **Resolution 02-23** Accepting Town Hall Paint, Carpet, and Finance Room Renovation Project (Staff: D. Liang) – **Vote 4-0-1**
- I. **Resolution 03-23** Approving Application for Construction, and Approving Sewer Construction and Dedication Agreement for the 25750 Vinedo Lane Sanitary Sewer Main Extension Project (Staff: W. Kim) – **Vote 4-0-1**
- J. **Resolution 04-23** Approving Application for Construction, and Approving Sewer Construction and Dedication Agreement for the 13101, 13057, & 13023 La Cresta Drive Sanitary Sewer Main Extension Project (Staff: W. Kim) – **Vote 4-0-1**
- K. **Resolution 05-23** Authorizing the City Manager to enter into an Agreement for Emergency Work Along Page Mill Road with O. Nelson & Son, Inc., and Approving Unreserved General Fund Appropriation of \$200,000 for the work (W. Kim) – **Vote 4-0-1**
- L. **Resolution 06-23** Accepting an Offer of Right-of-Way Dedication along Ortega Drive at 26880 Ortega Drive; Lands of Rajwar Family Revocable Trust; File #SD22-0006 (Staff: J. Loh) – **Vote 4-0-1**
- M. **Resolution 07-23** Approving An Extension of the Construction Time Limit for a New Residence and Accessory Dwelling Unit Under Construction at 27800 Via Feliz (#21224 and #21225) (Staff: S. Mangalam) – **Vote 4-0-1**
- N. **Resolution 08-23** Approving an Extension of the Construction Time Limit for a Basement and Main Floor Addition Under Construction at 24250 Hillview (#Bld19-0227) (Staff: S. Mangalam) – **Vote 4-0-1**

O. Approval for City Manager to Attend CivStart Board Retreat Feb 22-23, 2023 in Leesburg, Virginia on February 22-23, 2023 (Staff: P. Pirnejad) – **Vote 4-0-1**

5. ONGOING BUSINESS

A. Introduction of an Ordinance (First Reading) Amending Title 2, Chapter 6 of the Los Altos Hills Municipal Code Adding Conflict of Interest Designations (Staff: S. Mattas) – Motion to Waive Reading and Introduce the Ordinance – **Vote 4-0-1**

6. NEW BUSINESS

A. Appointments to Committees and Outside Agencies (Staff: D. Padovan) *The appointments are follows (Vote 4-0-1):*

Town Standing Committees	2023
Public Art (2nd Mon/month - 5:00 PM)	Schmidt
Community Relations (4th Tues/month - 7:00 PM)	Schmidt
Emergency Preparedness and Response (1st Tuesday/month 6:00 pm)	Schmidt
Environmental Design & Protection (2nd Tues/month - 5:45 PM)	Tankha
Environmental Initiatives (4th Thur/month - 6:30 PM)	Tyson
Finance/Investment (1st Mon/month - 4:00 PM)	Swan/Mok
History (3rd Tues/month - 3:30 PM)	Swan
LA/LAH Jt. Comm. Vol. Service Awards (As Needed)	Swan
LA/LAH Senior Commission (1st Mon/month - 3:30 PM)	Tyson
LA/LAH Library Commission	Schmidt
Open Space (2nd Thur/month - 9:00 AM)	Schmidt
Parks & Recreation (3rd Mon/month - 5:30 PM)	Mok
Pathways (4th Mon/month - 6:30 PM)	Swan
Technology Committee (2nd Wed/month at 5:00 pm)	Mok
LAH Emergency Council (Ordinance 550 states: (3) The Mayor, or as an alternate, the Vice Ma	Swan/Mok
Outside Agencies	2023
Association of Bay Area Governments (ABAG) (3rd Thur/month every other month)	Tankha
North County Library Authority (no fixed schedule 4X/year)	Schmidt
Joint Powers Authority Board (Library)	Schmidt
Valley Transportation Authority (VTA) Board (Group 2) (1st Thur/month 5:30 PM)	Tyson
VTA Policy Advisory Group (2nd Thur/month 4:00 PM) (Alternate is okay)	Tyson
SCVWD Water Commission (4th Wed/month every quarter 12:00 PM)	Schmidt
Santa Clara County Cities Assn. Board (2nd Thur/month 7:00 PM, no meeting in July)	Mok
Los Altos Hills County Fire District (3rd Tues/month 7:00 PM)	Tyson/Tankha
CHAC JPA (4thWed/month 4:30 PM-no meeting July & Dec)	Tyson
Silicon Valley Clean Energy Authority (2nd Wed/month 6:00 PM)	Tyson/Schmidt

~~B. Resolution Approving Plans and Specifications for the Edgerton Road Pathway Project; Authorizing Staff to Advertise the Project for Bid; and Approving Unreserved Pathway Fund Appropriation of \$250,000 for the Project (W. Kim) This item was removed from the agenda and not considered.~~

7. STAFF REPORTS

- A. City Attorney – *No report.*
- B. City Clerk – *Informed the Council that the volunteer dinner this year is scheduled for August 30, 2023 at a location to be announced.*
- C. Planning/Building Director – *Reported that there two upcoming meetings for the adoption of the housing element. There is a Planning Commission meeting on Friday, January 27, 2023 at 5:00 pm and a City Council meeting on Monday, January 30, 2023 at 6:00 pm.*
- D. Administrative Services Director – *Reported that the mid-year budget to actuals will be presented at the February 16, 2023 City Council meeting. Staff will then proceed with starting the budget process for FY 2023-24.*
- E. Public Works Director – *Public Works staff members are continuing to address the emergency and work order items related to the recent storm event.*

Councilmember Schmidt said she has received very positive comments from residents during the storm events from the recent storms. The Council thanks the staff for all of their hard work, by spending the night at the Corp yard.

- F. City Manager – *Provided the following report:*
 - ◆ *Look forward to the first edition of the Los Altos Hills Quarterly being mailed to your mailbox in the coming days. We feature an entire range of government news updates including QR codes that will take you right to the sites of interest.*
 - ◆ *Tomorrow we will hold our 2023 Council Goal Setting Session from 9-3 here in the Council Chambers.*
 - ◆ *As a reminder Housing Element will be reviewed by the Planning Commission on January 27 followed by the City Council on January 30 with the goal to adopt the Housing Element and authorize staff to submit it to HCD.*
 - ◆ *We are proud to announce that the Page Mill Road Sink was complete last week and open to two-way traffic.*
 - ◆ *We discussed ending the Emergency Declaration that expires on February 17th*
 - ◆ *Staff attended the county wide Community Wildfire Protection Plan update meetings this week to make sure Los Altos hills is represented.*
 - ◆ *On February 1st the Town will be hosting an EOC Drill on February 1 here in the chambers with attendance from many of our community partners and agencies including the County and others. We are expecting over 40 participants and will report back to the council in February.*
 - ◆ *As a reminder our City Clerk regularly prepared a city council recap of all regular meetings that is included in our Weekly City Managers Report published at the end of every week. I encourage everyone to sign up and receive that update.*
 - ◆ *Reminder that AB 361 is coming to an end and please be advised that meetings will need to be held in person in LAH starting in March and advertised as such.*

8. REPORTS FROM COUNCIL LIAISONS ON STANDING COMMITTEES, AD HOC COMMITTEES, AND COUNCIL MEMBERS ON OUTSIDE AGENCIES

- A. Report by the Undergrounding Subcommittee (Mayor Tyson) – *No report.*
- B. Report from the Council Ad Hoc Committee Focusing on Broadband (Councilmembers Mok and Tankha) – *No report.*
- C. Report from the Council Ad Hoc Committee to Review the Our Town Newsletter (Councilmember Schmidt/Mayor Swan) - *Councilmember Schmidt provided a brief background on the Our Town newsletter as it relates to history, culture, people in LAH. She said the History Committee will be meeting next month to discuss taking on the Our Town Newsletter.*
- D. Request for the Formation of a City Council Ad Hoc Committee to Review the Changes to the Standing Committee Resolution (Staff: P. Pirnejad) – *Vice Mayor Mok moved to form an ad hoc committee comprised of Councilmembers Schmidt and Tyson to review the changes to the standing committee resolution.*
- E. Status Reports from All Councilmembers on Subcommittee and Outside Agencies Activities

Vice Mayor Mok reported out from the Parks and Recreation Committee. He stated that a longtime volunteer Scott Vanderlip has resigned, and the committee would like to have him recognized for all his work throughout the years.

Councilmember Tyson said that in CHAC JPA the executive director has retired. There is an interim in place and they will begin the process of finding a new executive director.

Councilmember Schmidt said that she would like to hear from other councilmembers on what is happening with other committees.

Mayor Swan announced that our first TEDx is on Saturday from 2 to 5 p.m. It is sold out.

She said the Pathways Committee passed a motion to request that the pathway master plan have an addition for a pathway from Maple Leaf to Middle Fork. She would like that added to the agenda next time.

9. COUNCIL INITIATED

Vice Mayor Mok said that May is Asian American and Pacific Island (AAPI) month. It educates the public on the positive aspect of what Asians have done for society. He requested that staff prepare a proclamation for the February recognizing May as AAPI month.

10. ADJOURN

The meeting adjourned at 6:48 p.m.