



# *Town of Los Altos Hills, California*

## **CITY COUNCIL REGULAR MEETING RECAP**

Thursday, February 16, 2023 – 6:00 P.M.

**THE FOLLOWING INFORMATION IS A SUMMARY OF CITY COUNCIL ACTIONS FROM THE FEBRUARY 16, 2023 REGULAR CITY COUNCIL MEETING. OFFICIAL MINUTES FROM THE MEETING WILL BE POSTED UPON ADOPTION BY THE CITY COUNCIL**

### **CITY COUNCIL MEETING RECAP** **THURSDAY, FEBRUARY 16, 2023**

#### **CALL TO ORDER (6:00 P.M.) OPEN SESSION**

- A. Roll Call – *All Present*
- B. Pledge of Allegiance

#### **1. AGENDA REVIEW**

*The Mayor reordered the agenda to change the order of the presentations (10A to after 5A, 2.G to move to 9.F and 2.H before 2.A).*

#### **2. PRESENTATIONS AND APPOINTMENTS**

- A. Appointment to the Los Altos Hills Emergency Preparedness and Response Committee – *Phillip M. Harter was appointed to the Los Altos Hills Emergency Preparedness and Response Committee a four-year term. **Vote 5-0***
- B. Appointments to the Los Altos/Los Altos Hills Joint Community Volunteer Awards Committee – *Jennifer Duarte, Don Mattson, and Sandy Mingia were appointed to the Los Altos/Los Altos Hills Joint Community Volunteer Awards Committee for a four-year term. **Vote 5-0***
- C. Appointment to the Los Altos Hills Environmental Initiatives Committee – *George Lee was appointed to the Los Altos Hills Environmental Initiatives Committee for a four-year term. **Vote 5-0***
- D. Reappointment and Appointment to the Los Altos Hills Pathways Committee – *Richard Partridge was reappointed to the Pathways Committee for a four-year term. **Vote 4-1** (Schmidt “no”) Laure Tuchscherer was appointed to the Pathways Committee for a four-year term. **Vote 5-0***
- E. Reappointment to the Los Altos Hills Parks and Recreation Committee – *Yibin Tang was reappointed to the Parks and Recreation Committee for a four-year term. **Vote 5-0***



amount not to exceed \$30,000 and Appropriate \$30,000 from the Unreserved General Fund (Staff: S. Revillar) – **Vote 5-0**

- L. Motion to Re-Authorize Remote Teleconference Meetings of the Town of Los Altos Hills, Including the Planning Commission and Committees, due to the Imminent Risks to the Health and Safety of Attendees and Making Related Findings Pursuant to AB 361 (Staff: S. Mattas) – **Vote 5-0**
- M. Adoption of Ordinance 608 (Second Reading) Amending Title 2, Chapter 6 of the Los Altos Hills Municipal Code Adding Conflict of Interest Designations (Staff: S. Mattas) – **Motion to Waive Reading and Adopt the Ordinance – Vote 5-0**
- N. **Resolution 14-23** Approving the City Council Work Plan for 2023 (Staff: C. Einfalt) – **Vote 5-0**
- O. Approval for the Mayor to Sign a Letter to League of California Cities regarding Dues and Representation (Staff: S. Mattas) – **Vote 5-0**
- P. **Resolution 15-23** Approving a Change Order with Syserco for the Construction of a Fence for the Battery Energy Storage System in the Amount of \$24,750 (Staff: C. Einfalt) – **Vote 5-0**
- Q. **Resolution 16-23** Authorizing the City Manager to Enter into a Construction Agreement with Express Plumbing, Inc. for Emergency Sewer Main Repair/Replacement at Adobe Creek for a Total Amount Not to Exceed \$85,000 Including Contingency (Staff: D. Liang) – **Vote 5-0**
- R. **Resolution 17-23** Authorizing the City Manager to Auction, Transfer, Donate, or Recycle/Dispose Surplus Vehicles and Equipment (Staff: W. Kim) – **Vote 5-0**
- S. **Resolution 18-23** Approving and Authorizing the Execution of Amendment No. 1 to the Employment Agreement with Peter Pirnejad for City Manager Services (Staff: S. Mattas) – **Vote 5-0**
- T. Proclaiming May 2023 as Asian American and Pacific Islander (AAPI) Month (Staff: D. Padovan) – **Vote 5-0**
- U. Request for the Mayor to Sign a Letter to the VTA in Support of Santa Clara County Roads and Airports Bike/Ped Planning Studies Grant Application for Foothill Expressway (Staff: D. Padovan) – **Vote 5-0**
- V. **Resolution 19-23** Revising the Existing Tripepi Smith Agreement to Increase the not exceed amount to \$50,000 for Media and Communication Services (Staff: P. Pirnejad) – **added with Revision No. 1. – Vote 5-0**

## 5. ONGOING BUSINESS

- A. **Resolution 20-23** Approving the One-Year Review of the Automatic License Plate Reader Pilot Program and Receiving Council Direction on Continued use of the System in Town (Staff: C. Einfalt) – *Vote 5-0*

## 6. NEW BUSINESS

- A. Receive 2022-23 Mid-Year Financial Report and Adopt a **Resolution 21-23** Approving the Mid-Year Budget Appropriations (Staff: S. Revillar) – *Vote 5-0*

## 7. PUBLIC HEARINGS

- City Council Ex Parte Contacts Policy Disclosure

- A. **Resolution 22-23** Adopting the FY 2022-23 Planning and Building Fee Schedule and Determination that the Proposal does not Qualify as a Project under the California Environmental Quality Act (Staff: Planning) – *Vote 5-0*

## 8. STAFF REPORTS

- A. City Attorney – *outlined the noticing requirements of ad hoc committees and subcommittees under the Brown Act.*
- B. City Clerk – *No report.*
- C. Planning/Building Director – *Interim Projects Manager Steve Padovan said the current planning, building and code enforcement staff have been doing a fantastic job while the Town is searching for a director. The Planning Commission met last night regarding incentives for SB 9 units. The Planning Commission ad hoc committee will continue to meet to discuss development standards. He also said that the Annual Housing Progress Report will be coming to the Council in March.*
- D. Administrative Services Director – *Director Revillar reported that the management staff conducted their annual budget retreat and are preparing for the 2023-24 budget.*
- E. Public Works Director – *Director Kim said Public Works staff is working on creating a plan to construct the 3.6 miles of pathway.*
- F. City Manager – *Provided the following report:*

**LAFCO's Countywide Fire Service Review Technical Assistance Team Meeting – February 17.** AP Triton, the Consultant working with LAFCO, is holding a meeting on the preliminarily finding of the service review. The public will have the opportunity to provide comment in the draft report later this year starting around May and June.

**Coffee with the Sheriff Event Series – Scheduled for next week – 3<sup>rd</sup> Tuesday of the Month** -This program was created to enable the Sheriff's Office the chance to interact more successfully with the citizens they serve each day. The goal is casual, one-on-one conversations between residents and Santa Clara County Sheriff's Office. There are no speeches and no agendas. This is an opportunity for you to meet your neighborhood members of the Sheriff's Office in a relaxed environment, build bonds, and share ideas to make our communities even better.

**Housing Element** - As a reminder to the public the Town adopted a substantially compliant housing element prior to the state law deadline of January 31st. The Town is currently reviewing the proposed “Builder’s Remedy” project proposals. The media has taken great interest in the applications and staff is responding accordingly.

**Keeping the Town Informed** – The City Manager Weekly Report (CMWR) - New and improved CMWR coming soon. Hearing comments that residents want both more and less details staff is taking a new approach to keeping the council and community informed. Stay tuned and we look forward to your feedback.

**Quarterly** – Our inaugural 8-page edition was delivered to every resident in LAH. Future editions will be 4-pages and continue to share timely government news aimed at keeping our residents informed and engaged. Our first edition resulted in a significant number of new committee applications. Thank you to everyone that read and enjoyed the newsletter.

**Engaging a Lobbying firm to test the benefit to the Town** - We are engaging Joe A. Gonsalves & Son regarding our efforts in maintaining local control.

**Decarbonization Grant** - The Town of LAH officially received a \$70K Decarbonization Grant from the SVCE.

**State of Emergency** - Officially expires February 17<sup>th</sup>.

**Joint public meeting here in the chambers with the Los Altos hills county fire district on the Community Wildfire Protection Plan update** - The town staff will be holding a joint public meeting here in the chambers with the Los Altos hills county fire district on the Community Wildfire Protection Plan update. This is scheduled for March 15<sup>th</sup>. We are updating the specific chapter for LAH within the plan and will be seeking community input on the projects and programs being proposed in the plan.

**Community Services:**

This week the Town hosted 47 3rd Graders from Gardner Bullis to Tour of Town Hall to augment their local government curriculum.

The Community Relations Committee with help from staff are hosting a [Newcomers Welcome Reception](#) March 5 from 1-3 pm. All Council were sent

invites, chairs of each committee and all new residents within that last 4 years were mailed invitations.

The Spring Summer Activity Guide is currently at the printer and will be mailed by the end of the month. The online version is available on the Town website.

**9. REPORTS FROM COUNCIL LIAISONS ON STANDING COMMITTEES, AD HOC COMMITTEES, AND COUNCIL MEMBERS ON OUTSIDE AGENCIES**

- A. Report by the Undergrounding Subcommittee (Councilmember Tyson) – *Councilmember Tyson announced meaningful progress on the first undergrounding underground utilities project. On Monday they had their first in person meeting with PG&E and learned that PG&E hopes to assign an estimator in the next few weeks. The hope was to have some groundbreaking by 2024.*
- B. Report from the Council Ad Hoc Committee Focusing on Broadband (Councilmembers Mok and Tankha) – *Vice Mayor Mok said the townwide survey has been completed and GovTech has analyzed the results of the 400 separate responses. So now we have an idea on who doesn't have broadband, or has weak, unreliable, and expensive broadband. The next meeting of the ad hoc committee is February 24th, and it will be a noticed, joint meeting with the Technology Committee.*
- C. Report from the Council Ad Hoc Committee to Review the Our Town Newsletter (Councilmember Schmidt/Mayor Swan) – *Councilmember Schmidt said the goal is to allow Our Town to focus on the community and history in the town with high quality output. The History Committee will be meeting next week and will be discussing how the Our Town is administered.*
- D. Status Reports from All Councilmembers on Subcommittee and Outside Agencies Activities - *Vice Mayor Mok said the Cities Association met and voted for the LAFCO representative. The individual who received the most votes for the position is from Sunnyvale, with the alternate from Morgan Hill.*

*Councilmember Schmidt said the Emergency Preparedness and Response Committee (EPRC) has been working on a list of disaster service workers volunteers who will be able to respond in an emergency. She said that the fire district has been promoting Firewise communities throughout town and the EPRC would like to help to push out the information.*

*Mayor Swan said she attended a ribbon cutting at the History Museum for a permanent exhibit entitled "Making Connections, Stories from the Land." She encouraged all to go and see the exhibit.*

## **10. COUNCIL INITIATED**

- A. Discussion on the Rise of Residential Burglaries in the Town and the City Council's Response (Councilmember Tankha) – *The City Council moved to two approve two additional overtime Full Time sheriff deputies to patrol 8 hours a day for the next two months. Vote 5-0* Additionally, the Council formed an ad hoc committee comprised of Councilmembers Tankha and Tyson to discuss further options to make the town safer.

## **11. ADJOURN**

*The meeting adjourned at 10:27 p.m.*