



# *Town of Los Altos Hills, California*

## CITY COUNCIL REGULAR MEETING RECAP

Thursday, April 20, 2023 – 6:00 P.M.

**THE FOLLOWING INFORMATION IS A SUMMARY OF CITY COUNCIL ACTIONS FROM THE APRIL 20, 2023 REGULAR CITY COUNCIL MEETING. OFFICIAL MINUTES FROM THE MEETING WILL BE POSTED UPON ADOPTION BY THE CITY COUNCIL**

### **CITY COUNCIL MEETING RECAP** **THURSDAY, APRIL 20, 2023**

#### **CALL TO ORDER (6:00 P.M.) OPEN SESSION**

- A. Roll Call – *All Present*
- B. Pledge of Allegiance

#### **1. AGENDA REVIEW**

*Mayor Swan said that items 4.J and 10.A are being removed from the agenda. Additionally, she requested that Item 6.A be considered immediately following Presentations from the Floor.*

*The Council then moved to approve the changes to the agenda. **Vote 5-0.***

#### **2. PRESENTATIONS AND APPOINTMENTS**

- A. Recognizing the 2022 STEM Winners from the Town of Los Altos Hills – *Mayor Swan presented certificates to Vikram Mani and Sofia Shah for their accomplishments in science and technology. Mr. Mani said he focused on Alzheimer's Disease and Ms. Shaw worked on determining antioxidants in different fruits and how to maximize it.*
- B. Appointment to the North County Library Authority (NCLA) – *Aarti Johri was appointed to the NCLA for a four-year term. **Vote 5-0***
- C. Appointment to the Los Altos Hills Technology Committee – *Ron Haley was appointed to the Los Altos Hills Technology Committee for a four-year term. **Vote 5-0***
- D. Presentation by Los Altos Hills County Fire District Regarding Firewise – *Denise Gluhan with the Los Altos Hills County Fire district provided updates on the activities of the district. No action was taken.*

#### **3. PRESENTATIONS FROM THE FLOOR**

*Vrinda Bhandarkar, Los Altos Hills, said she is a member of the Los Altos Hills Environmental Initiatives Committee (EIC) and spoke about reach codes. She said that the*

committee is working with SVCE to draft language for the existing buildings. The EIC is working on changing the reach codes to reduce emissions as much as possible.

At this point the Council considered Item 6.A.

## 6. ONGOING BUSINESS

- A. Consideration of a **Resolution 35-23** approving updates to the Housing Element of the General Plan for the period of 2023 -2031, making findings that the Housing Element substantially complies with State Housing Element laws and affirmatively furthers fair housing, that the Town has considered findings from the California Housing and Development Department and made revisions to the Housing Element to address and respond to those findings and making a determination that that adoption of the Housing Element of the General Plan for the period of 2023-2031 is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15061(b)(3) and 15283.

*The motion to approve the Housing Element was as follows:*

*Adopt Resolution 35-23 approving updates to the Housing Element of the General Plan for the period of 2023 -2031, making findings that the Housing Element substantially complies with State Housing Element laws and affirmatively furthers fair housing, that the Town has considered findings from the California Housing and Development Department and made revisions to the Housing Element to address and respond to those findings and making a determination that that adoption of the Housing Element of the General Plan for the period of 2023-2031 is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15061(b)(3) and 15283.*

*with the following modifications incorporated into the Housing Element:*

- 1. Correct an error on page 13 of the Housing Element where it references that the hearing tonight as occurring on April 10th, rather than today's date of April 20.*
- 2. Provides authority for the City Manager, as part of the delegated authority portion in Section 9 of the resolution, to approve through discussion with the Department of Housing and Community Development (HCD):*
  - a. the potential inclusion of a program that would allow for the consideration and adoption as part of the upcoming zoning amendments of the replacement for the LUF formula in a manner that would not reduce the overall development intensity that is already allowed under the LUF formula, and that would continue to provide protection on sloped properties similar to standards that are used in other communities for that type of regulation.*
  - b. Amend the SB 9 language in the first bullet point under program B10 as follows:*

*Allow SB 9 units constructed on newly created SB 9 parcels to have default floor areas greater than 800 square feet as currently stated in the interim ordinance and require compliance with the Town's objective design standards which will be prepared as a part of the permanent ordinance. Additionally, allow SB 9 units the ability to obtain*

*additional floor areas based on availability of Maximum Floor Area for the parcel and/or adherence to standard setbacks and easement dedication requirements as incentives. The maximum size of SB 9 units constructed on existing parcels will be determined through the Town’s Maximum Floor Area/Maximum Development Area formula applicable to single-family residential developments in Town.*

*I. In the event, the language above is not acceptable to HCD, to revert to the proposed wording of first bullet point for Program B10 as set forth in the Housing Element update dated April 11, 2023.*

*c. potentially remove the third bullet point under Program B10 once staff has had the opportunity to further review that and make sure that it does not create any inconsistencies in the document or unintended consequences.*

*d. If the current proposed program related to modification of story pole regulation is not acceptable to HCD, authorize modifications to the story pole modification program an amendment to the zoning provisions which presently requires story poles, to allow for modification of that such that there would be visual simulations and potentially modeling as part of project application in lieu of the requirement to construct story poles.*

*Councilmember Tankha left the meeting at 9:15 p.m.*

#### **4. CONSENT CALENDAR**

A. Approval of Special City Council Meeting Minutes – March 14, 2023 – **Vote 4-0-1**

B. Approval of Special City Council Meeting – March 16, 2023 – **Vote 4-0-1**

C. Approval of Regular City Council Meeting Minutes – March 16, 2023 – **Vote 4-0-1**

D. Review of Disbursements: March 1-31, 2023 \$1,756,732.98 – **Vote 4-0-1**

E. Approval of Treasurer’s Report for the Month Ended March 31, 2023 (Staff: S. Revillar) – **Vote 4-0-1**

F. Memorandum to Council on the February 1, 2023 “Whole Community” Emergency Drill (Staff: C. Einfalt) – **Vote 4-0-1**

G. Adoption (Second Reading) of Ordinance 609 Amending Title 2, Chapter 4, of the Los Altos Hills Municipal Code Modifying the Purchasing System Ordinance to Increase City Manager’s Purchasing Authority and Threshold Amount for Formal Bid Process Staff: W. Kim & P. Pirnejad) **Motion to Waive Reading and Adopt the Ordinance – Vote 4-0-1**

H. **Resolution 36-23** Approving the Plans and Specifications for the 2023 Pavement Rehabilitation and Drainage Improvement Project and Authorizing Staff to Advertise for a Formal Bid (Staff: W. Kim) – **Vote 4-0-1**

I. **Resolution 37-23** Approving the Application for Construction of 12864 Viscaino Road Sanitary Sewer Main Extension and the Sewer Construction and Dedication Agreement (Staff: W. Kim) – **Vote 4-0-1**

~~J. Resolution Approving the Application for Construction of 25605 Fernhill Drive Sanitary Sewer Main Extension and the Sewer Construction and Dedication Agreement (Staff: W. Kim) This item was removed from the agenda and not considered.~~

K. **Resolution 38-23** Authorizing the City Manager to Enter into an Agreement with Full Circle Catering for Town Picnic Catering (Staff: S. Robustelli) – **Vote 4-0-1**

L. **Resolution 39-23** Approving the Second Amendment to the Agreement for Countywide Household Hazardous Waste Collection Program (Staff: W. Kim) – **Vote 4-0-1**

## 5. **NEW BUSINESS**

A. Consideration of Rescheduling the May City Council meeting, Cancelling the July City Council meeting and rescheduling the September City Council meeting (Staff: D. Padovan) – *Motion to Cancel the May 18, 2023 Regular City Council meeting; schedule a special City Council meeting on May 17, 2023; Cancel the July City Council meeting; Cancel the September 21, 2023 Regular City Council meeting and schedule a special City Council meeting on Thursday, September 28.* **Vote 4-0-1**

B. **Resolution 40-23** Naming a Town Pathway that Connects Central Drive with Moody Court the Art Lachenbruch Path (Staff: W. Kim) – **Vote 4-0-1**

## 7. **PUBLIC HEARINGS**

### ➤ City Council Ex Parte Contacts Policy Disclosure

A. APN336-35-044 (water storage tanks near 24752 Olive Tree Lane) – File #CUP22-0004 – Lands of California Water Service Company - Consideration of a Conditional Use Permit Request for an existing water storage facility and permit construction of two new chemical storage sheds, one containing 40% concentration Ammonium Sulfate and one containing Sodium Hypochlorite; chemicals needed to prevent nitrification of water during purification process. CEQA review: Categorical Exemption per Section 15301(b) (Staff: J. Loh) (**Resolution 41-23**) – **Vote 4-0-1**

B. 12345 El Monte Road – File #SP23-0001 – Lands of Foothill-De Anza Community College District Consideration of a Landmark Alteration Permit for interior and exterior alterations to a designated Historic Landmark. CEQA review: Categorical Exemption per Section 15331 (Staff: J. Loh) (**Resolution 42-23**) - **Vote 4-0-1**

## 8. **STAFF REPORTS**

A. City Attorney – *No report.*

B. City Clerk – *No report.*

C. Planning/Building Director – *No report.*

D. Administrative Services Director – *Director Revillar reported that staff is working on the budget and will be presenting it to the FIC on May 8<sup>th</sup> and our joint Council/FIC meeting*

on May 25. Also we have received bids for IT Services and the bid time period closes tomorrow.

- E. Public Works Director – On April 10<sup>th</sup> we met with FEMA and CalOES for the January storms, and we are attempting to seek reimbursement. Staff is scheduled to have a site walk with them on May 10<sup>th</sup> and staff will provide further updates to Council.
- F. City Manager – Provided the following report:

- 1. **Genesis Private Security is very near deployment**—they’ve
  - a. developed the patrol instructions for their staff,
  - b. a supervisor has been identified,
  - c. they have taken detailed instructions on the geographic priorities and plugged them into a map for Geo-located reporting, and
  - d. City staff, Brian Uhler—our consultant from MRG—and their operations manager will be conducting weekly meetings.
  - e. Brian will be also preparing a 30-day report on the Private Security for the Ad-Hoc Committee and City Council.
  - f. Two officers working 2 shifts, 8 hours per day, 7 days per week. Working from 7am – 8pm every day (provided available staff)
  - g. Running for a 90-day pilot period with a Not-to-exceed of \$150K.
  - h. We will be providing the council updates at every council meeting.

**\*\*Enforcement Started today (April 20) from 12-8 pm)\*\***

2. **Summary of crime and law enforcement information (copy provided to CC).** In this report, you’ll see data on burglaries as well as information on the extra work being accomplished by Captain Valenzuela and the SCSO. The highlights include:

- a. The first graph provides information on the number of burglaries since the beginning of this FY. On 2<sup>nd</sup> page, you’ll see a map showing the location of the burglaries so far this year....notably, it looks like the trend is for the burglars to be concentrating their activities to the west of I280 (which they’re also probably using as an exit route).
- b. The second graph reflects hours worked. Here, month-to-month patrol hours worked by the Sheriff’s Deputies for the period since July 1<sup>st</sup> is typically between 650 and 750 hours—there was a period of time in Jan/Feb where coverage dipped into the 500-hour range. During this time, we also noticed a spike in burglaries--11 burglaries in February. Notably, for the normally deployed services—not including the extra overtime hours added—we have spent about \$97K beyond what is budgeted. This is not out of the ordinary—normally, we complete a “true-up” process when the FY ends in June.
- c. The third graph shows overtime worked... Council’s action in February, led to adding 2 slots of overtime coverage in March when we saw only 4 burglaries for the month. The 262 hours of total OT work cost us approximately \$36,680 dollars. While too early to draw a conclusion—there does seem to be a

connection with added coverage and reduced burglaries. We now stand at 21 for the year with 4 of those occurring in April.

- d. We hope, by adding the extra uniformed presence of Genesis Security, we'll layer on an even higher level of prevention as our public outreach and education campaign gathers added energy.

**3. The public awareness and education campaign** continues to move forward

- a. Metrics and tips and information sent in the weekly
- b. Sheriff's weekly report shared in the weekly
- c. Write up included in the Quarterly on how to harden homes and the additional steps taken by the council
- e. Post Card Sent
- f. Sunday appreciation dinner staff will be promoting neighborhood watch
- g. Two additional neighborhood watch groups have expressed interest
- h. Sheriff's virtual coffee we report out on activities and updates on efforts as well steps people can take to harden homes

**4. Next steps:**

- a. When looking at the crime map (on the back of your handout)—for the period between the start of the year and now, you can see burglaries in both Los Altos and Los Altos Hills are a problem. Brian has organized a meeting for Los Altos, the SCSO, and himself to attend (occurring on May 9<sup>th</sup>)—they will discuss possible ways the jurisdictions may be able to work more closely together and have a favorable impact on crime.
- b. Brian has started to gather information to maximize the value from our Flock ALPR investment. He and Captain Valenzuela recently met with Flock Officials—they will be analyzing our Flock system and the value it adds in the coming months.
- c. As mentioned, we will be completing a 30-day evaluation of the security functions which will be reported to the Burglary Ad-Hoc Sub-committee.

**Community Services Updates:**

A City Council Strategic priority and milestone was completed last night by holding the [Ribbon Cutting and Food Truck Social](#) for the Prop 68 Multipurpose Room and Concession from 4:30-7 pm at Purissima Park. Thank you to those 150 who attended.

**Upcoming Events:**

There is still time to register for the **Pathways Run/Walk** taking place on Saturday, May 13. Registration for the 5K, 10K or 1 Mile fun run is available on our Town website.

Save the date for the **Town Picnic** Sunday, June 4 from 12:30-4 pm. A mailer will be sent to all residents in early May marking when registration is available.

**9. REPORTS FROM COUNCIL LIAISONS ON STANDING COMMITTEES, AD HOC COMMITTEES, AND COUNCIL MEMBERS ON OUTSIDE AGENCIES**

- A. Report by the Undergrounding Subcommittee (Councilmember Tyson) – *No update.*
- B. Report from the Council Ad Hoc Committee Focusing on Broadband (Councilmembers Mok and Tankha) – *Vice Mayor Mok said they are working on the wireless transmission facility.*
- C. Report from the Council Ad Hoc Committee on Residential Burglaries (Councilmembers Tankha and Tyson) – *Councilmember Tyson reported that the City Manager has already provided a comprehensive report and he had nothing additional to add. He added that the ad hoc committee is very engaged and interested in making the town safer.*
- D. Report and Possible Action from the City Council Ad Hoc Committee to Review the Changes to the Standing Committee Resolution (Councilmembers Schmidt and Tyson) – *Councilmember Tyson said the ad hoc committee had a listening session with committee chairs. The next stage will be to look at existing code and communicate with chairs before anything further goes out.*
- E. Status Reports from All Councilmembers on Committee Liaison Assignments and Outside Agencies Activities – *Vice Mayor Mok reported on the Cities Association and the association provided an affirmative vote for Valley Water to attempt to get a bond measure on the ballot so they can have money to house the unhoused.*

*Councilmember Tyson reported on SVCE and said they approved a contract to provide electric power from a biomass facility - it is renewable energy, and it is 24/7. They also approved a natural gas battery project - which recharges the batteries from the grid when it is cheap. They also approved a voluntary rate structure for not using electricity from 4 to 9 period.*

**10. COUNCIL INITIATED**

- A. ~~Request by the History Committee for Funding of the Stegner Outdoor Exhibit (Mayor Swan)~~ *This item was removed from the agenda and not considered.*
- B. Council Liaison Relationship with Standing Committees (Mayor Swan) – *Mayor Swan presented the item. No action was taken.*
- C. Memo on April 23<sup>rd</sup> Appreciation Dinner for Community Safety Leaders (Councilmember Schmidt) *Councilmember Schmidt presented the item. No action was taken.*

**11. ADJOURN**

*The meeting adjourned at 10:45 p.m. in Memory of Robert “Bob” Anderson, KC6ZWG  
now Silent Key*