



Town of Los Altos Hills, California

CITY COUNCIL SPECIAL MEETING RECAP

Wednesday, May 17, 2023 – 6:00 P.M.

THE FOLLOWING INFORMATION IS A SUMMARY OF CITY COUNCIL ACTIONS FROM THE MAY 17, 2023, SPECIAL CITY COUNCIL MEETING. OFFICIAL MINUTES FROM THE MEETING WILL BE POSTED UPON ADOPTION BY THE CITY COUNCIL

CITY COUNCIL MEETING RECAP **WEDNESDAY, MAY 17, 2023 – 6:00 PM**

CALL TO ORDER (6:00 P.M.) OPEN SESSION

- A. Roll Call – *All Present*
- B. Pledge of Allegiance

1. AGENDA REVIEW

There were no changes to the agenda.

2. PRESENTATIONS AND APPOINTMENTS

- A. Appointment to the Los Altos Hills Technology Committee - *John Swan was appointed to the Los Altos Hills Technology Committee for a four-year term. **Vote 4-0-1** (Mayor Swan – abstain).*
- B. Appointment to the Los Altos Hills Finance and Investment Committee – *Michelle Raffin was appointed to the Los Altos Hills Finance and Investment Committee for a four-year term. **Vote 5-0***
- C. Appointment to the Los Altos Hills Environmental Initiatives Committee – *Johann George and Jim Scheinman were appointed to the Los Altos Hills Environmental Initiatives Committee for a four-year term. **Vote 5-0***
- D. Appointment to the Los Altos Hills Open Space Committee – *Paul Marcos was appointed to the Los Altos Hills Open Space Committee for a four-year term. **Vote 5-0***
- E. Presentation on Proposed Magical Bridge Playground at Foothill College Project – *This item was not considered and will be scheduled for the June City Council meeting.*

3. PRESENTATIONS FROM THE FLOOR

There were no presentations from the floor.

- N. **Resolution 45-23** Accepting the Improvements to Concession Building at Purissima Park Project (Staff: D. Liang) - *Vote 5-0*
- O. **Resolution 46-23** Approving the Plans and Specifications for Storm Drain Improvements at Purissima Park, Story Hill Lane, and Oak Park Court; Authorizing Staff to Advertise the Project for Formal Bid; and Authorize the City Manager to Award a Construction Contract Not to Exceed \$220,000 (Staff: D. Liang) - *Vote 5-0*
- P. **Resolution 47-23** Approving the Fiscal Year 2023-24 Project List to be Funded by the State Senate Bill 1, the Road Repair and Accountability Act of 2017 (Staff: W. Kim) - *Vote 5-0*
- Q. **Resolution 48-23** Approving the Sewer Construction and Dedication Agreement for the 13101 and 13057 La Cresta Drive Sanitary Sewer Main Extension Project and Repealing Council Resolution 04-23 (Staff: W. Kim) - *Vote 5-0*
- R. Request to the Metropolitan Transportation Commission for the Allocation of Fiscal Year 2023-2024 Transportation Development Act Article 3 Pedestrian/Bicycle Funding of \$45,136 for Summerhill Pathway Project (Staff: W. Kim) (**Resolution 49-23**) - *Vote 5-0*
- S. **Resolution 50-23** Authorizing Award of the Landscape Maintenance Services Agreement for Fiscal Years 2023-2025 to Bayscape Landscape Management Not to Exceed \$220,000 (Staff: W. Kim) - *Vote 5-0*
- T. Resolution 51-23 Approving Amendment No. 1 to the Agreement with Bear Electrical Solutions, Inc. for Traffic Signal Preventative Maintenance and Repair Services to Extend the Term One Additional Year (Staff W. Kim) - *Vote 5-0*

5. STAFF REPORTS

- A. City Attorney – *No report.*
- B. City Clerk – *Complimented Mayor Swan on a great State of the Cities luncheon speech. Also noted that committees are having a quorum issue and asked that the ad hoc committee keep that in mind when updating the standing committee resolution.*
- C. Planning/Building Director – *No report.*
- D. Administrative Services Director – *Reported that next Thursday (May 25) is the joint City Council/FIC budget meeting and the proposed budget will be sent out tomorrow.*
- E. Public Works Director – *Reported that staff were recently informed by the County Housing & Community Development staff that the Town was approved for \$400,000 in Community Development Block Grant (CDBG) funds for the Heritage House Upgrade project. This is great news for the project and the Town. However, the Town would need to expedite the project since a requirement of the grant is to spend all funds by April 2024. Staff is planning to return to Council next month with a grant funding agreement for approval. He also announced that next week is the 2023 National Public Works Week with the theme of “Connecting the World Through*

Public Works.” Public works connect us all through infrastructure and service and enhance the quality of life for the communities.

F. City Manager – *Provided the following report:*

*The Town of Los Altos Hills received an **Award of Excellence for the TEDxLosAltosHills event** awarded by the California Parks and Recreation Society. This is in recognition of outstanding contributions to the community.*

*This past weekend the Town held its **21st Annual Pathways Run/Walk** at Byrne Preserve. There were 500 registered runners, and our staff, sponsors, and volunteers made it look easy.*

*All Los Altos Hills residents should have received your invite to the **24th Annual Town Picnic** for Sunday, June 4th from 12:30-4:00 pm at Purissima Park. This is your reminder to get registered by visiting our website. See you at the Park!*

The end is in sight for the Battery Energy Storage System CIP with Syserco. The trench dried up from all the winter storms in January and March and we passed our inspections with PG&E to pour the concrete pad. Electrical equipment (which has been stored at the Corp Yard for several months now) will start to be moved to Town Hall this upcoming Monday.

The first draft of recommendations on the LAFCO County Wide Fire Service Review were discussed at a LAFCO meeting this past Monday (May 15th). Staff attended the meeting and are following the process as the study makes its way through public review. Residents are encouraged to attend future LAFCO meetings to review the study.

He also provided current information on residential burglaries. To view the PowerPoint document, click [here](#).

6. REPORTS FROM COUNCIL LIAISONS ON STANDING COMMITTEES, AD HOC COMMITTEES, AND COUNCIL MEMBERS ON OUTSIDE AGENCIES

A. Report by the Undergrounding Subcommittee (Councilmember Tyson) – *Councilmember Tyson reported there is no further update from PG&E on the undergrounding project. However, his goal is to get the CPUC (California Public Utilities Commission) to allow utilities like PG&E to raise the priority of wildfire-sensitive undergrounding projects higher than regular, urban ones.*

B. Report from the Council Ad Hoc Committee Focusing on Broadband (Councilmembers Mok and Tankha) – *Vice Mayor Mok said that the long-awaited feasibility study from Gov Tech has now been completed and it is online. As we move forward, this is not the end of the road. We still need to ask the Emergency Preparedness and Response Committee to review the report. In the future, he will be asking that a Broadband Advisory Board be formed as suggested by the Gov Tech report and will be appointing some residents with deep subject matter knowledge to be a part of the process. He also will be requesting to extend fiber to Town Hall and to the three properties that the*

Town owns. They plan to have as many additional locations as feasible with respect to the emergency preparedness group. Additionally, perhaps offer a project with one of the vendors for wireless connectivity.

- C. Report from the Council Ad Hoc Committee on Residential Burglaries (Councilmembers Tankha and Tyson) – *Councilmember Tyson said the City Manager provided a report that was the material they discussed in their last ad hoc meeting. We need to focus on prevention rather than detection. He offered to host a neighborhood watch meeting in his neighborhood. He challenged the other council members to do the same, as well as committee members.*
- D. Report and Possible Action from the City Council Ad Hoc Committee to Review the Changes to the Standing Committee Resolution (Councilmembers Schmidt and Tyson) – *Councilmember Tyson said the ad hoc committee has met with committee chairs and are quietly coming up with edits to the standing committee resolution. They should expect to see a modification soon. The process will be transparent, and they will run it through the committee chairs. Mayor Swan asked that the standing committee resolution be updated to say that individuals should attend one or two meetings before applying for a committee.*
- E. Status Reports from All Councilmembers on Committee Liaison Assignments and Outside Agencies Activities – *Vice Mayor Mok reported that the Pathways run was “incredible.” He also reported on the activities of the Cities Association where they asked each member to come up with two laws that they would like to review. California passed 900 new laws last year. He requested that if anyone is aware of any upcoming laws that might impact us, please contact him directly.*

Mayor Swan reported that the History Committee will be having a special meeting this Friday and they will be reviewing the proposed plans for the Heritage House remodel.

7. COUNCIL INITIATED

- A. Request to Place the Pathways Map Online for Public Use (Mayor Swan) – *Mayor Swan moved to place the Pathways Map online. **Vote 5-0***
- B. Consideration of a Request by Santa Clara County to Include a Town Pathway on the County’s Map (Mayor Swan) *Councilmember Tyson moved to direct staff to coordinate with Pathways Committee to identify a proposed path alignment for the regional trail and bring alignment back to City Council for approval. **Vote 5-0***
- C. Consideration to Direct Staff to Initiate a Pathway Impact Fee Study and Engaging the use of a Consultant to help lead the work (Mayor Swan) *Vice Mayor Mok moved to direct staff to use funds within miscellaneous Pathways CIP to enter into a contract to prepare a Pathway Impact Nexus Fee Study and enter into a contract with a contractor to manage the effort and prioritize project in the work plan and CIP projects that are underway. **Vote 5-0***

- D. Request to Support the Staff Applying for and working on Streamlining Photovoltaic (PV) Permitting in the Town, Including Applying for a Grant and Engaging with a Consultant to help lead the work (Councilmember Tyson) – *Councilmember Tyson moved to direct staff to prioritize the PV permitting into 2023 Work Plan, direct staff to apply for the grant funding from California Energy Commission and enter into contracts necessary to complete said work. Vote 5-0*
- E. Request for Staff to add the Native Garden Upgrade to the 2023 Work Plan and Necessary Budget Appropriation (Councilmember Tankha) – *Councilmember Tankha moved to approve the initial allocation of \$40,000 for an architectural design firm for FY 23-24. Motion Failed 2-3 (Swan, Schmidt, Tyson – no)*

8. ADJOURN

The meeting was adjourned at 9:21 p.m.