



Town Manager's Report for December 5 - 9, 2016

Items to report on this week include the following:

Planning/ Building/ Engineering Update:

The following project was approved at the December 5 Site Development hearing:

- Additions to an existing residence and a new pool for property at **14414 Saddle Mountain Drive**. One neighbor was in attendance and did not have any concerns about the project.

A **dangerous dog hearing** was held on December 9th for three German Shepherd dogs located on property at **27580 Aratsradero Road**. The dogs have been involved in a number of documented incidents, including being off leash, running loose and unsupervised, harassing horses and biting a person. Testimony was received from the a Sheriff's deputy, Palo Alto Animal Control and four residents. The hearing officer will render a decision on whether the dogs should be classified as dangerous within the next week to 10 days.

The City **Engineer's Report** is attached. Items in **red** text show updates in status from the prior report.

Voters of Santa Clara County approved **Measure B** on the November 8th ballot. The Measure designates \$1.2 billion for local streets and roads. The VTA has not yet allocated shares of this funding to Cities in Santa Clara County. This is currently under discussion and will be finalized in the next six months. Town staff is attending VTA TAC meetings and will negotiate to get as much as possible for the Town. Attached is the basic work plan and schedule for the programming of Measure B funds.

Public Safety Update:

The **Sheriff's** weekly report is attached.

Administrative Services Update:

The Admin Services Department worked with Town's auditors to complete all changes to the 2015-16 CAFR and the CAFR was emailed to FIC members for final comments, per city council liaison's request. The final CAFR will be uploaded as an attachment to the December Staff Report. Once City Council approves the reports, the staff report along with attached auditor's reports will be published on Town's website.

Parks and Recreation Update:

The **Holiday Barn Lighting** has gotten bigger every year, we estimate there were 600 people at this year's event. See photos from [staff](#), [Alice Sakamoto](#) and the [Town Crier](#). Thank you to the staff and volunteers that made this event so memorable.

The **Youth Commission** held their last meeting of the year which included a gingerbread house contest. Photos of their creations shown [here](#).

The [Chamber Music Concert](#) will be held on **Saturday, December 10th from 7:30-9:00 pm**. There are 65 people confirmed for this event.

The Los Altos Hills Library is sending the [Book-mobile](#) to Town Hall on Monday, December 12th from 12:30-1:30 pm. Stop by for a visit.

[Caroling in the Hills](#) will happen on Thursday, December 22nd from 7:30-9:00 pm at Town Hall Parks and Recreation Building.

The 2016 Joint Volunteer Service Awards Luncheon was held today and it was a well-attended resounding success! A photo is attached.

Thanks.

Carl

Last Updated on 12/9/2016

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
1	I-280/Page Mill Interchange	(4-8-16) Staff attended a working group meeting on 4-7-16 to discuss options for presentation. (4-22-16) Community meeting was held on 4-20-16 with good attendance. County will review input received from the public. (5-27-16) Staff meeting with County and other stakeholders at the site to look at site distance issues. (6-10-16) County working on revised concept plan based on site visit. (6-23-16) County prepared draft layout for the interim improvements for review. County scheduling another meeting with stakeholders. (7-22-16) County prepared concept plan for the interim bicycle improvement project and expects to construct the project this year. City attorney reviewing draft funding agreement with County and Palo Alto. Concept plan is attached. (8-19-16) City attorney has completed their review. County preparing final funding agreement and will send to Palo Alto and Town for approval. (9-9-16) City Attorney reviewed and approved edits made by the County. Item to be presented to Council at their October meeting. (10-21-16) The City Council approved the cost sharing agreement with the County and City of Palo Alto. The Town's share of the project is \$20,000. (12/9/2016) The Town has issued \$20,000 shared payment to the County.
2	2016 Sanitary Sewer Repair and Rehabilitation Project	(3-25-16) Project has been advertised and bid opening is scheduled for 4-12-16. Project is scheduled to be presented to Council in May for award of contract. List of repair segments is attached. (4-8-16) Staff released an addendum to modify segments in the base bid and alternate bid. (4-14-16) Bids were received from 2 contractors. Award of contract to be presented at the May 19 Council meeting. (5-20-16) Council authorized the award of the construction contract at the May 19 council meeting. (5-27-16) Award documents have been sent to the contractor. Staff waiting for bonds and insurance paperwork. (6-10-16) Staff received bonds and insurance paperwork. Staff reviewing. (6-16-16) Review of bonds and insurance has been completed. Staff working on scheduling a pre-construction meeting with the contractor. (7-22-16) Pre-construction meeting scheduled for 7-25-16. (7-29-16) Preconstruction meeting with the contractor was conducted. Contractor working on scheduling video work for August and will send schedule to Town for review. (8-12-16) Contractor is to begin pre-installation video inspection work starting 8/15/2016. (8-19-16) Pre-construction video is in progress. (9-9-16) Pre-construction video has been completed. Contractor will submit videos for staff's review. (9-23-16) Contractor submitted pre-construction videos and submittals for review. (9-30-16) Contractor has mobilized and started construction activities. (11-04-2016) Project is still under construction. (11-10-16) Contractor has completed 80% of the contract base bid items and is scheduled to complete all base bid items by middle of December 2016. Contractor will return to start the alternate bid items after the New Year to avoid impact to the nearby residents during the holiday season. (11-18-16) Contractor has completed 95% of the contract base bid items. (12/9/2016) Three manholes remaining to be repaired. Due to weather conditions, contractor will resume after the holidays.
3	Robledo Road Pathway (Fremont to Beatrice) (Project #4)	(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding. (11-21-14) Estimated project cost is over \$600,000. Staff had previously provided some additional signage and shifted the roadway slightly to increase the pathway width. Staff continues to look for possible grant funds. (1-23-15) Staff provided information to Pathway Committee chair. (3-5-15) Committee chair requested hard copies of the drawings for their use to discuss possible grant funding. Staff provided drawings. (4-29-16) Pathway committee to prioritize this project among other pathway projects.

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
4	Sewer Operations	<p>(6-3-16) The Town's Sanitary Sewer Management Plan has been posted on the Town's website. The February 2016 status update of sewer activities is attached. (6-10-16) The April 2016 summary of O&M activities is attached. Root foaming has been completed. (6-23-16) Pipe patch work for 12 locations currently underway. (7-15-16) The March and April 2016 status update of sewer activities is attached. An update of the sewer system will be presented to Council at the July meeting. (7-22-16) Sewer system update was presented to Council at the July Council meeting. (7-29-16) The May 2016 summary of O&M activities is attached. (8-12-16) The May 2016 status update of sewer activities is attached. (8-26-16) The June 2016 summary of O&M activities is attached. (9-30-16) The June 2016 status update of sewer activities and the July 2016 summary of O&M activities are attached. (11-10-16) The August 2016 summary of O&M activities is attached. An update of the sewer system will be presented to the City Council at the November meeting. (11-18-16) The July 2016 status update of sewer activities. An update of the sewer system has been postponed to the January 2017 City Council meeting. (12-2-16) The September 2016 summary of O&M activities is attached.</p>
5	Wet weather flow monitoring	<p>(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation. (1-15-16) Staff and consultant monitoring the weather for flow meter installation. (1-22-16) Flowmeters will be installed end of January but monitoring period will begin at the start of a significant rain event. (1-28-16) Meter installation in progress. (2-5-16) Meters have been installed. (2-12-16) Staff continues to monitor weather forecast. (3-11-16) Flow monitoring in progress. (4-8-16) Consultants removed the flowmeters and are downloading the data. (5-6-16) Staff should be receiving flow data for review within two weeks. (5-27-16) Staff following up with consultant to check on the status of the flow data. (6-3-16) Staff received draft flow data from the consultant for review. Consultant working on report. (6-16-16) Staff received draft report for review. (7-29-16) Consultant working on finalizing the report to incorporate Town comments. (8-5-16) Consultant is scheduled to submit the final report on 8/12. (8-12-16) Consultant submitted the final report on 8/8. (8-19-16) Final Flow Monitoring and Inflow/Infiltration report is attached. Data from the report will be used for the Sanitary Sewer Master Plan development. Staff also reviewing the report for average residential flow and analyzing inflow/infiltration issues to be addressed.</p>
6	Sanitary Sewer Master Plan Update	<p>(8-26-16) The Request for Proposal has been released and is also on the Town's website. Proposals are due 9-19-16. (9-9-16) Staff received some minor questions and requests. Response will be posted on Town website on 9/12. (9-16-16) Response to questions have been posted on the Town's website. (9-23-16) Staff received two proposals for the Sanitary Sewer Master Plan Update on 9/19. Staff will be reviewing, ranking, and determining whether interview is necessary prior to consultant selection. (10-7-16) Staff completed the review of proposals. Staff will recommend the City Council awarding a contract at the November meeting. (11-18-2016) The City Council approved the contract in the November Council meeting. (12-2-16) Staff to have the kick-off meeting with Woodard and Curran, Inc</p>

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Tasks	Project Name	<u>Latest Status</u>
7	Erosion on Page Mill Road near Baler Ranch Rd	<p>(1-28-16) Council approved the Initial Study and Mitigated Negative Declaration at the January meeting. Consultant to contact Regional Water Quality Control Board to discuss permitting. (2-12-16) Consultant submitted a letter to RWQCB regarding some of their comments. RWQCB staff to review and respond. (2-25-16) RWQCB staff indicated that the revised plans look much better. Consultant scheduled to discuss project with RWQCB staff week of 2-29-16. (3-11-16) Consultant working with Army Corp of Engineers to clarify scope of project. (3-18-16) RWQCB is requesting additional mitigation measures to be included in the project. (3-25-16) Staff met with consultant on-site to discuss possible mitigation proposal to the RWQCB and strategy for moving the project forward in the permitting process. (4-14-16) Additional information provided to US Army Corp of Engineers for their review. (4-29-16) US Army Corp. is requesting informal consultation with US Fish and Wildlife Service. (5-13-16) Consultant trying to contact Army Corp. for status update. (6-3-16) US Fish and Wildlife Service has assigned a staff member and is reviewing the project. (6-23-16) US Fish and Wildlife Service has approved the project. Waiting for US Army Corp to approve. (8-19-16) Consultant continues to follow up with US Army Corp for their approval. Staff also reached out to US Army Corp for an update. (8-26-16) Army Corp staff indicated that he should be able to get to our project soon. (9-16-16) Army Corp staff indicated that they were pulled away to work on other projects that have become higher priority and that they should be able to review our project soon.</p>
8	VTA Bicycle Expenditure Plan applications	<p>(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP. (11-10-16) The Bicycle and Pedestrian funding category proposed for the 2016 Measure B Sales Tax will be developed in 2017, pending the final outcome of the poll. VTA will be working through TAC to develop how the bicycle and pedestrian funding category may be made available to local agencies.</p>

Tasks	Project Name	Latest Status
9	El Monte/I-280 interchange	<p>Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact Caltrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017. (8-22-14) Project study report has been provided by CalTrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017. (11-25-15) Per Caltrans, they expect to have project plans sometime around September 2016. (4-14-16) The California Transportation Commission approved the project. Estimated cost is \$1.6 million. (7-15-16) Caltrans submitted plans to staff for comment. This project proposes to realign I-280 NB off-ramp to EB El Monte Road. The work includes new pavement sections, super elevation correction, pavement removal of the abandoned segment within the existing off-ramp, removal and trimming of trees, and drainage work. (7-22-16) Town consultant is reviewing the draft plans from Caltrans. (7-29-16) Draft review comments to be submitted to Town for staff review week of August 1. (8-19-16) Comments sent to CalTrans for consideration. (8-26-16) Caltrans provided additional information and Town traffic consultant reviewing. (9-16-16) Additional comments sent to Caltrans for their consideration and response. (11-04-2016) Caltrans is planning to perform trees removal in December for realignment of ramp to be constructed next summer. Staff is meeting with Caltrans on 11/08/2016. (11-18-16) Caltrans notified the Town and neighbors adjacent to the I-280/El Monte NB offramp that trees removal work will start on December 5 for 5 working days. (11-23-16) Plant Removal Plan and Planting Plan attached</p>
10	Robleda and Purissima intersection study	<p>(4-22-16) Agreement with consultant executed. (4-29-16) Work underway. (5-6-16) Data collection and analysis being performed. (5-20-16) Data collection completed and draft report submitted. Staff reviewing draft report. (5-27-16) Report has been completed and will be shared with the neighbors for discussion. (6-3-16) Report has been received by the neighbors. Staff setting up meeting to discuss report with the neighbors.(6-10-16) Staff to meet with neighbors on 6-13-16 to discuss the traffic consultant's technical memo. (6-16-16) A few neighbors attended the meeting at Town Hall. Staff discussed the report, answered questions and explained the process. Staff indicated that a three way stop sign is not recommended by staff as it does not meet the warrant analysis. Neighbors to discuss and decided what concept they have support for and get back to staff. (7-15-16) Staff working with neighborhood representative to prepare map showing recommendations from the residents. (7-22-16) Draft map sent to neighborhood representative for review. (7-29-16) Staff revising map to incorporate comments from neighborhood representative. (8-19-16) Revised map sent to neighborhood representative for review. Neighbors are requesting a 3 way stop sign to be installed. Per consultant's study, a stop intersection is not warranted. (8-26-16) Neighborhood representative picked up map for review and comment.</p>

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11	Hale Creek/Magdalena connector Path	<p>(1-8-16) Additional information provided to CalWater. (1-15-16) Staff spoke to CalWater and clarified the need for the easement. (1-22-16) CalWater real estate attorney has some comments on the easement language. (1-28-16) City attorney office to discuss comments with CalWater attorney. (2-5-16) Staff working on obtaining some field survey stakes to look at alternatives. (2-19-15) CalWater attorney preparing a proposed amendment. (2-25-16) Alternate path layout to avoid need for additional CalWater easement is possible with encroachment onto CalTrans R-O-W. Staff to work on encroachment permit application to CalTrans. (3-3-16) Staff completed encroachment permit application and submitted to Caltrans for review and approval. (3-11-16) Caltrans encroachment permit section did not receive application. Staff resent application, waiting for confirmation. (3-18-16) Staff resent electronic and hard copy of encroachment permit application to Caltrans. (3-25-16) Caltrans reviewing encroachment permit application and has questions. Staff working on addressing Caltrans concerns. (4-8-16) Staff sent new photos and additional details to Caltrans to clarify questions. Caltrans reviewing. (4-22-16) Caltrans headquarters is reviewing. (5-13-16) Caltrans is requiring an exception request to allow construction of a pedestrian facility passing through an access-controlled off-ramp fringe area. Staff to work on exception request. (5-20-16) Staff reviewing sample request from another agency. (6-10-16) Staff to complete and file environmental document with County Recorder's office.(6-23-16) Environmental document has been filed with County Recorder's office. (7-15-16) Staff working on resubmittal to Caltrans. (7-29-16) Staff resubmitted additional information to Caltrans for review and approval. (8-19-16) Caltrans provided some additional comments on our application. Staff working on comments. (9-9-16) Staff resubmitted the requested additional information to Caltrans for review and approval. (9-30-16) At Caltrans request, staff is preparing additional certification forms to be signed by the project designer.</p>
12	Open Space Stewardship	<p>(1-15-16) Draft grazing recommendation memo has been received from the consultant. Staff and committee reviewing. (1-28-16) Staff met with Open Space Committee and Acterra to get an update on activities and to discuss contract extension. Acterra to submit proposal to Town. (2-5-16) Acterra submitted a three year proposal for staff to review. (2-12-16) Open Space Committee also reviewing proposal and will provide recommendation. (3-11-16) Staff discussed schedule with members of the OSC. (3-25-16) OSC supports the proposal from Acterra and will be presenting the project to Council at the April meeting. (4-8-16) Council approved 2 month extension to Acterra's contract to align with the fiscal cycle. Contract renewal will be discussed with the budget. (4-14-16) Staff working with Acterra and Open Space Committee for proposed longer term contract. (4-22-16) Acterra 2 month extension has been executed. Proposed longer term contract will be discussed with the upcoming budget. (4-29-16) Open Space Committee and Acterra to present project for funding at the joint Council/FIC meeting on May 31. (5-13-16) Open Space Committee discussed Acterra's three year contract proposal for restoration activity and the committee is in support of the proposed contract. (5-20-16) Acterra's quarterly report for January to April 2016 is attached. (5-27-16) Acterra completed their second year of stewardship services. Acterra's final report for May 2015 to April 2016 is attached. (6-3-16) A three year restoration program and a one year maintenance and education service agreement will be presented to Council at their June meeting. (6-23-16) Contract with Acterra has been approved. Contract being executed. (7-22-16) Contract has been executed. Acterra progress report for the months of May and June is attached. (7-29-16) Mowing of O'Keeffe and Byrne Preserve for yellow star thistle was performed. (10-14-16) As of July 1, 2016 the Acterra Stewardship Program became Grassroots Ecology. Grassroots Ecology is a fiscally sponsored project of Acterra. Grassroots Ecology quarterly report for July to September 2016 is attached.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
13	Drainage improvement at Newbridge	<p>(8-28-15) Staff identified a drainage problem on Newbridge. Staff working on getting quotes to prepare a design. (9-4-15) Staff in process of meeting designers. (9-11-15) Designers working on proposals. (9-18-15) Staff received one proposal and still waiting for one more. (9-25-15) Staff received two proposals and is working on agreement for consultant. (10-9-15) Designer to provide schedule for design work. (10-23-15) Survey work completed, design underway. (10-30-15) Preliminary design scheduled to be submitted mid November for staff review. (11-5-15) Design in progress. (11-20-15) Staff to follow up on status of preliminary design submittal. (11-25-15) Staff received preliminary plans for review. (12-4-15) Staff received a revised preliminary design package and is in the process of reviewing the documents. (12-18-15) Comments on the design have been provided to the designer to incorporate. (1-22-16) Staff checking on possible utility conflict for proposed storm drain improvements. (2-5-16) Consultant working on finalizing the design and estimate. (2-12-16) Consultant submitted design and estimate for Town to review. Staff Reviewing. (2-19-16) Design is complete. Staff waiting for final hard and soft copies. (3-3-16) Project will be advertised at the same time as the 2016 Townwide pavement rehabilitation project. (4-29-16) Budget request for construction will be made for this project. (6-3-16) Project will be advertised on 6-8-16. (6-10-16) Project has been advertised. Bid opening scheduled for 6-30-16. (7-15-16) One bid was received and it was high. Staff will be requesting council to reject the one bid received at the July Council meeting. (7-22-16) Council approved the rejection of the bids. Staff will likely include with next years road rehabilitation project.</p>
14	P-TAP Round 18 grant funds	<p>(10-9-15) Staff working on application for grant funds. (10-30-15) Staff completed and submitted grant request. (12-11-15) Results of grant request should be available in early 2016. (1-22-16) Town did not get selected to receive the grant. (1-28-16) Town will re-apply next year for grant. (9-30-16) MTC will announce the Call-for-Projects for its Pavement Management Technical Assistance Program (P-TAP) Round 18 next month. Once the Call-for-Project is announced this October or November, we intend to apply. If we are selected as recipient of P-TAP, we will work with MTC's consultant to update our PMP. (10-21-16) MTC announced the Call-for-Project for the P-TAP 18. The Town will apply for the grant to update our PMP. The application is due 11/21/2016. (11-10-2016) Staff completed the P-TAP 18 grant application and submitted it to MTC.</p>

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15	I-280 Repaving	<p>(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills. (9-19-14) Letter was sent to Caltrans. (10-17-14) Caltrans staff indicated that per the program schedule, the soonest the paving work would occur is in 2018/2019 and the latest it would occur is in 2019/2020. Staff still trying to contact the District Director. (11-21-14) Senator Jerry Hill's office is getting involved. (1-9-15) Caltrans district director to meet with Town Mayor and councilmember to discuss project. Assemblyman Rich Gordon's office is involved. (1-16-15) On-line petition being developed. (1-28-15) Caltrans working on project initiation document (PID) for pavement improvement and expects to submit in June as a candidate for funding in the 2016 SHOPP. (4-17-15) Caltrans has some questions regarding the noise measurements provided to them. Staff forwarded responses to Caltrans. (5-29-15) Supervisor Joe Simitian sent letter to Caltrans requesting that they program the I-280 repaving project in the next programming cycle. (7-31-15) Caltrans completed and approved a Project Initiation Document to resurface I-280 from Foothill Boulevard to 0.5 mile north of Sand Hill Road. Project to be submitted for the 2016 SHOPP program to compete for funds. (8-14-15) Per discussion with Caltrans staff, project is approved under the 2016 SHOPP program. Construction should occur around 2018. (11-20-15) Per Caltrans project development for this project is pending CTC approval of the SHOPP candidates in April 2016. If approved, target construction is Summer of 2019. (4-14-16) The California Transportation Commission approved the project. Estimated cost is \$59.5 million.</p>
16	VTA TAC Meetings	<p>(1-15-16) Staff attended the 1-14-16 TAC meeting and the Envision SV Ad-Hoc committee meeting. A new chair and vice chair was selected. Committee took action to approve allocation of \$250,000 to help fund the interim bicycle improvements on Page Mill/I-280 interchange. Ad-Hoc committee working on selection criteria for projects listed for Envision SV. (2-5-16) Staff attended the VTA Board meeting and the Board approved the \$250,000 to the County to help fund the interim bicycle improvements. (3-11-16) Staff attended the 3-10-16 TAC meeting. Committee received update on Envision Silicon Valley. VTA staff is developing categories for ESV to distribute an estimated \$6.5 Billion. (4-14-16) Staff attended the April TAC meeting. (4-14-16) TAC committee did not reach agreement on a formal recommendation of the Envision Silicon Valley policies to the Board. VTA staff will provide TAC comments to the Board at their April 22 workshop. (6-10-16) June TAC meeting was canceled. Next meeting is in July. (8-26-16) Staff met with VTA staff to discuss Countywide bicycle plan. VTA working on draft map for upcoming BPAC meeting. (10-14-16) Staff attended the 10-13-16 TAC meeting. Committee received update on Caltrans I-80 Smart Corridor project. Committee also received an update on the Countywide Bicycle Plan prioritization criteria. (11-10-16) Measure B is currently polling at 70%. VTA expects the poll to be final by Monday, 11/14/16. (12/9/2016) VTA has provided 2016 Measure B update and is expected to begin receiving funds in June 2017 and the the allocation is for Fiscal Year 2018-2019</p>

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17	Review of non-residential sewer units	<p>(6-19-15) Sewer consultant to visit Town properties week of 6-22-15. Consultant will visit and meet with all non-residential users to inspect facility and discuss usage. (7-10-15) Consultant coordinating with non-residential facilities to set up appointments to visit and inspect. (7-23-15) Site visits to non-residential facilities in progress. (10-2-15) Most of the sites have been visited. Consultant hope to complete site visits by the end of October. (10-30-15) All site visits have been completed. Consultant working on analysis. (11-13-15) Staff and consultant to discuss draft results in early December. (12-11-15) Draft results submitted to staff. Staff to review and schedule discussion with consultant. (12-18-15) Staff to discuss draft results with consultant in January 2016. (1-8-16) Consultant preparing data sheets with preliminary findings to send to non-residential users for their review and comment. (1-15-16) Staff working with consultant on documents to be sent to each non-residential user. (1-28-16) Draft site specific data sheets with preliminary findings have been sent to each non-residential user for review and comment. (2-5-16) Staff and consultant has been contacted by two non-residential users to discuss preliminary findings. Comments from non-residential users are due February 22, 2016. (3-11-16) Staff received draft report from consultant. Staff reviewing. (4-8-16) Staff working with attorney's office to verify information that may need to be removed for privacy concerns. (5-6-16) Staff to present findings and recommendation to FIC. (5-13-16) Consultant findings and recommendations to be presented to FIC at their July 11, 2016 meeting. (5-20-16) FIC meeting rescheduled for July 6th. (7-15-16) FIC did not reach an agreement on a recommendation to City Council. Staff will be meeting with Ad-Hoc committee to discuss further. (7-29-16) Ad-Hoc committee requested attorney review of three alternative proposed by the Ad-Hoc committee. Town attorney reviewing. Item to be presented to Council at the August meeting. (8-12-16) Town attorney completed their review of the three alternatives proposed by the Ad-Hoc committee. Item is on the August City Council Agenda. (8-19-16) Item was referred back to the FIC Ad-Hoc Committee for further discussion. (8-26-16) Meeting with Ad-Hoc committee scheduled for 8/29. (9-9-16) Staff to present amended recommendations and City Attorney's response to FIC at their September 13, 2016 meeting. (9-16-16) Item to be presented to the City Council at their October 2016 meeting. (10-21-16) City Council approved the proposed non-residential sewer allocation fee schedule. Pubic hearing is tentatively scheduled for 1/19/17. (12-2-16) Pubic hearing is scheduled for 1/25/17.</p>
18	West Loyola/Mora Drive Pathway study	<p>(7-15-16) Staff collected speed data on West Loyola and Mora Drive and the results indicate speeds over the posted speed limit on both streets. Mora Drive has an 85th percentile of 10 mph over the posted speed limit and West Loyola has an 85th percentile of 6 mph over the posted speed limit. Staff also engaged a consultant to look into the feasibility of constructing a path on the two streets. (9-23-16) Staff reviewed the draft preliminary report and provided comments to the consultant to address. (10-14-16) Path Study has been completed.</p>
19	Evaluation of Cut Through Commuter Traffic Method - Waze	<p>(11-10-2016) Waze is popular traffic mobile application that provides navigation guidance by combining real time traffic reported by users. When the first Waze-enabled car finds its way to a promising shortcut, thousands can follow. Recently, staff received complaints from residents about Waze directing traffic to Town streets such as Purissima, Robelda, Elena Roads. Staff will initiate contact with Waze and request removal these three streets from their alternate routing list for I-280.</p>

Last Updated on 12/9/2016

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
20	Miscellanies	(12/9/2016) Staff will meet with Kid Gordon-Open Space committee and Grassroots Economy on 12/16/2016 to discuss building a horse fence at Byrne Preserve; Staff is working with Yung Ha residence at 26440 Taffee Rd for on-site drainage concerns; Staff is working with Michelle Yu at 13060 E. Sunset for traffic safety concerns; Staff is working with Nick Dunckel-pathway committee on concerns of maintenance and code enforcement of some pathway, and the asphalt pathway on La Barranca Rd; Staff has been working with property owner Joe Believau at 26270 Purissima Rd. for requesting to perform grading project during rainy season; Staff is completing the annual Vehicle Registration Fee Report to VTA; Staff mailed out sewer service back charge notification letters to approximate 30 property owners; Staff has participated VTA's CIP Work Group meeting on 11/6/2016

Measure B

Advisory Meetings
December 2016



Results from Election



- Approved by nearly 72%
 - Highest level of approval for SCC transportation sales tax.
- Collection is anticipated to begin on April 1, 2017.
- VTA is expected to begin receiving funds in June.



Project Categories & Amounts



Category	\$ Amount (Billions)
BART Phase II	\$1.500
Bicycle/Pedestrian Program	\$0.250
Caltrain Capacity Enhancements	\$0.314
Caltrain Grade Separations	\$0.700
Expressways	\$0.750
Highway Interchanges	\$0.750
Local Streets and Roads	\$1.200
SR 85 Corridor	\$0.350
Transit Operations	\$0.500

Measure B Program Office



- One-stop shop for Measure B
- Transparency for Funds & Program Administration
- Coordination with Independent Citizen's Oversight Committee



Measure B Work Plan



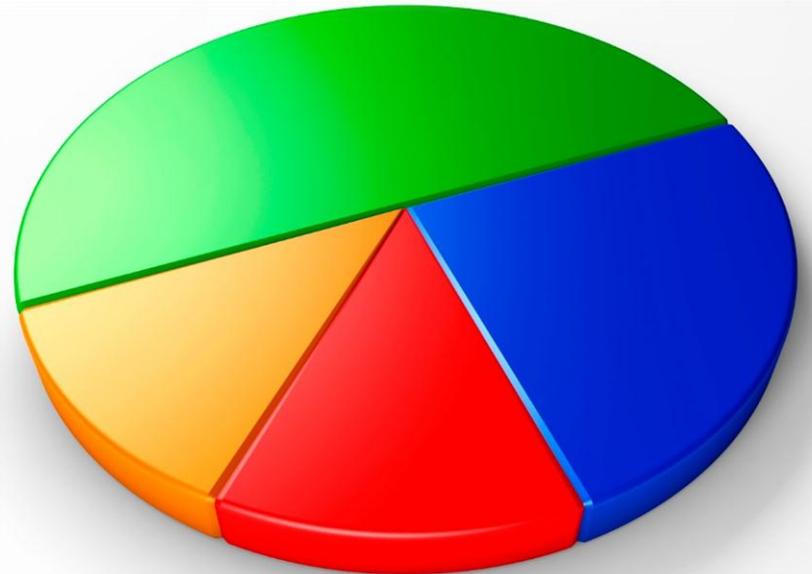
- Develop guidelines for 9 program areas of Measure B.
- Each category will require separate and unique guidelines.
- 10-year outlook with two-year budget



Other Policy Items



- Allocations for Fiscal Year 2018-19
- Complete Streets Policy
- Citizen's Oversight Committee
- Transparency & Reporting
- Advance Mitigation
- Financial Capacity



Schedule



- December 2016 - Review work plan with advisory committees
- January 2017 - TAC Workshop
- January-March 2017 – Develop program area guidelines



Schedule



- February-April 2017 – Review draft program area guidelines with committees
- April 2017 - Board Workshop
- June 2017 – Board Adoption of budget





Santa Clara County Office of the Sheriff
Weekly Activity Summary
11/28/2016 – 12/4/2016
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
11/29	L2	Mail Theft	Between 12:00 PM on 11/25 and 7:30 AM on 11/29, unknown suspect(s) took mail from the mailbox of a residence in the 24000 block of Hillview Road for an unknown total loss.
11/29	L2	Mail Theft	Between 10:00 AM on 11/28 and 7:00 AM on 11/29, unknown suspect(s) took mail from the mailbox of a residence in the 24000 block of Hillview Road for an unknown total loss.
11/30	L5	Non-Injury Collision	Occurred at 2:22 PM at Oak Knoll Circle and Oak Park Court.
12/3	L1	Residential Burglary	Between 6:30 PM and 7:50 PM, unknown suspect(s) entered a residence in the 14000 block of Miranda Road by forcing a door open and took cash, credit cards, electronics and jewelry for an unknown total loss.

DATE/TIME	BEAT	EVENT NUMBER	EVENT TYPE	LOCATION	INFORMATION
DISTURBANCES					
11/28/2016 13:39	L5	16-333-0216	415	STONEBROOK DR @ PROSPECT AV	INVESTIGATED
11/29/2016 22:07	L5	16-334-0414	415F	OLIVE TREE LN @ OLIVE TREE CT	INVESTIGATED
12/2/2016 16:18	L3	16-337-0296	415N	LIDDICOAT CL @ STANFORD CT	INVESTIGATED
12/4/2016 9:13	L3	16-339-0084	415N	LIDDICOAT CL @ STANFORD CT	INVESTIGATED
12/3/2016 2:21	L3	16-338-0032	415P	CHRISTOPHERS LN @ PAGE MILL RD	INVESTIGATED

BURGLARY

12/3/2016 19:53	L1	16-338-0303	459	MIRANDA RD @ ESTACADA DR	INVESTIGATED
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MAIL THEFTS

11/29/2016 8:04	L2	16-334-0066	530.5E	HILLVIEW RD @ MAGDALENA RD	INVESTIGATED
11/29/2016 8:54	L2	16-334-0087	530.5E	HILLVIEW RD @ HILLTOP DR	INVESTIGATED

ANIMAL COMPLAINTS

12/2/2016 15:34	L5	16-337-0269	597	CAMINO HERMOSO @ EL CAMINITO RD	INVESTIGATED
12/4/2016 12:27	L5	16-339-0157	1091	MAGDALENA RD @ JABIL LN	INVESTIGATED

PHONE THE OFFICE

11/28/2016 12:54	L2	16-333-0190	1021	71L1	COMPLETE
12/2/2016 13:39	L1	16-337-0205	1021	71L1	COMPLETE
12/4/2016 12:37	L1	16-339-0161	1021	71L1	COMPLETE

ALARM CALLS

11/28/2016 9:55	L3	16-333-0097	1033	ELENA RD @ AVILA CT	FALSE ALARM
11/28/2016 10:53	L6	16-333-0123	1033A	W LOYOLA DR @ ROLLY RD	FALSE ALARM
11/28/2016 12:24	L5	16-333-0176	1033A	DAWSON DR @ REBECCA LN	FALSE ALARM
11/29/2016 10:55	L1	16-334-0139	1033A	CATHARINE CT @ DONELSON PL	FALSE ALARM
11/30/2016 0:23	L6	16-335-0003	1033A	W LOYOLA DR @ BERKSHIRE DR	FALSE ALARM
12/2/2016 14:25	L1	16-337-0235	1033A	CORTE MADERA LN @ CONCEPCION RD	FALSE ALARM
12/3/2016 20:24	L3	16-338-0315	1033A	DEZAHARA WY @ TAAFFE RD	FALSE ALARM
12/4/2016 7:10	L3	16-339-0057	1033A	FAWN CREEK CT @ PAGE MILL RD	FALSE ALARM
11/28/2016 12:23	L1	16-333-0172	1033C	LA PALOMA RD @ WESTWIND WY	FALSE ALARM
12/3/2016 5:19	L3	16-338-0044	1033C	EL MONTE RD @ STONEBROOK DR	FALSE ALARM

**SUSPICIOUS
PERSONS**

11/29/2016 18:20	L1	16-334-0338	1066	BENTLEY CT @ BURKE RD	INVESTIGATED
12/1/2016 18:04	L2	16-336-0368	1066	SUMMERHILL AV @ QUINNHILL AV	INVESTIGATED
12/2/2016 11:44	L1	16-337-0155	1066	VISCAINO CT @ VISCAINO RD	INVESTIGATED
12/4/2016 12:31	L4	16-339-0159	1066	LA LOMA DR @ SUMMIT WOOD RD	INVESTIGATED

PEDESTRIAN STOPS

11/29/2016 21:23	L2	16-334-0395	1095	MAGDALENA RD @ I-280	WARNING ISSUED
12/3/2016 12:20	L4	16-338-0163	1095	MOODY RD @ ALTAMONT RD	CITATION ISSUED
12/3/2016 14:42	L3	16-338-0219	1095	ROBLEDA RD @ ELENA RD	CITATION ISSUED

TRAFFIC HAZARDS

11/30/2016 13:10	L2	16-335-0199	1125	MAGDALENA RD @ I-280	INVESTIGATED
12/1/2016 14:35	L1	16-336-0272	1125	PURISSIMA RD @ CONCEPCION RD	INVESTIGATED
12/3/2016 10:43	L1	16-338-0127	1125	I-280 @ EL MONTE RD	INVESTIGATED

**SUSPICIOUS
VEHICLES**

11/28/2016 7:43	L1	16-333-0049	1154	VISCAINO CT @ VISCAINO RD	INVESTIGATED
11/28/2016 19:39	L1	16-333-0333	1154	O KEEFE LN @ EL MONTE RD	INVESTIGATED
12/4/2016 21:38	L1	16-339-0307	1154	ANACAPA DR @ ASCENSION DR	INVESTIGATED
12/2/2016 11:58	L3	16-337-0163	1154	STIRRUP WY @ SADDLE MOUNTAIN DR	INVESTIGATED

VEHICLE COLLISIONS

12/1/2016 23:46	L4	16-336-0455	1180	PAGE MILL RD @ MOODY RD	INVESTIGATED
11/30/2016 14:22	L5	16-335-0240	1182	OAK KNOLL CL @ OAK PARK CT	INVESTIGATED
12/1/2016 16:41	L3	16-336-0336	1182	PAGE MILL RD @ I-280	INVESTIGATED

VEHICLE STOPS

11/28/2016 7:46	L3	16-333-0050	1195	ARASTRADERO RD @ STIRRUP WY	WARNING ISSUED
11/28/2016 16:04	L3	16-333-0276	1195	ELENA RD @ CRESCENT LN	CITATION ISSUED
11/28/2016 17:01	L3	16-333-0294	1195	ELENA RD @ CRESCENT LN	CITATION ISSUED
11/29/2016 15:56	L4	16-334-0288	1195	MOODY RD @ ELENA RD	CITATION ISSUED
11/30/2016 13:11	L2	16-335-0200	1195	S EL MONTE AV @ SUMMERHILL AV	WARNING ISSUED
11/30/2016 13:42	L1	16-335-0222	1195	EL MONTE RD @ VOORHEES DR	CITATION ISSUED
11/30/2016 13:54	L2	16-335-0227	1195	S EL MONTE AV @ SUMMERHILL AV	WARNING ISSUED
12/1/2016 8:19	L1	16-336-0075	1195	EL MONTE RD @ VOORHEES DR	CITATION ISSUED
12/1/2016 8:31	L2	16-336-0081	1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
12/1/2016 10:01	L5	16-336-0119	1195	MAGDALENA AV @ EASTBROOK AV	CITATION ISSUED
12/1/2016 10:15	L2	16-336-0129	1195	MAGDALENA RD @ I-280	CITATION ISSUED
12/1/2016 11:36	L4	16-336-0174	1195	MOODY RD @ TEPA WY	CITATION ISSUED
12/1/2016 12:18	L2	16-336-0209	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
12/1/2016 12:22	L4	16-336-0212	1195	ALTAMONT RD @ MOODY RD	CITATION ISSUED
12/1/2016 14:59	L1	16-336-0289	1195	W FREMONT RD @ LA PALOMA RD	CITATION ISSUED
12/1/2016 15:33	L1	16-336-0306	1195	MANUELLA RD @ W FREMONT RD	CITATION ISSUED
12/1/2016 18:34	L4	16-336-0374	1195	ALTAMONT RD @ BLACK MOUNTAIN RD	WARNING ISSUED
12/1/2016 18:56	L2	16-336-0380	1195	MAGDALENA RD @ I-280	CITATION ISSUED
12/2/2016 9:03	L5	16-337-0100	1195	EL MONTE RD @ STONEBROOK DR	CITATION ISSUED
12/2/2016 23:38	L2	16-337-0440	1195	S EL MONTE AV @ BAY TREE LN	WARNING ISSUED
12/3/2016 7:35	L2	16-338-0057	1195	EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
12/3/2016 7:59	L1	16-338-0062	1195	EL MONTE RD @ O KEEFE LN	CITATION ISSUED
12/3/2016 8:10	L1	16-338-0065	1195	EL MONTE RD @ O KEEFE LN	CITATION ISSUED
12/3/2016 13:51	L2	16-338-0199	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
12/3/2016 14:53	L4	16-338-0224	1195	EL MONTE RD @ MOODY RD	CITATION ISSUED
12/4/2016 8:36	L4	16-339-0069	1195	EL MONTE RD @ MOODY RD	CITATION ISSUED

12/4/2016 8:53	L1	16-339-0073	1195	O KEEFE LN @ EL MONTE RD	CITATION ISSUED
12/4/2016 9:04	L1	16-339-0082	1195	EL MONTE RD @ VOORHEES DR	CITATION ISSUED
12/4/2016 10:42	L4	16-339-0119	1195	MOODY RD @ ALTAMONT RD	CITATION ISSUED
12/4/2016 11:09	L4	16-339-0131	1195	MOODY RD @ ALTAMONT RD	CITATION ISSUED
12/4/2016 13:15	L2	16-339-0173	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
12/4/2016 13:31	L2	16-339-0179	1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
12/4/2016 21:06	L3	16-339-0302	1195	I-280 @ PAGE MILL RD	WARNING ISSUED

STOLEN VEHICLE

12/2/2016 8:54	L5	16-337-0098	10851	KATE DR @ TERESA WY	INVESTIGATED
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**RECOVERED STOLEN
VEHICLES**

11/28/2016 6:43	L3	16-333-0037	10851R	BERRY HILL CT @ BERRY HILL LN	INVESTIGATED
12/2/2016 13:26	L5	16-337-0198	10851R	KATE DR @ TERESA WY	INVESTIGATED

**PARKING
VIOLATIONS**

11/30/2016 11:41	L1	16-335-0154	22500	N ALTA LN @ ALTA TIERRA RD	INVESTIGATED
12/4/2016 16:09	L4	16-339-0228	22500	RHUS RIDGE RD @ MOODY RD	INVESTIGATED

RECKLESS DRIVING

11/29/2016 10:34	L3	16-334-0133	23103	I-280 @ PAGE MILL RD	INVESTIGATED
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9-1-1

ABANDONED CALLS

12/1/2016 17:06	L4	16-336-0344	911ABN	LA LOMA DR @ SUMMIT WOOD RD	INVESTIGATED
11/30/2016 13:42	L1	16-335-0223	911CEL	W FREMONT RD @ CONCEPCION RD	INVESTIGATED
12/1/2016 14:22	L1	16-336-0267	911CEL	PURISSIMA RD @ ELENA RD	INVESTIGATED
12/3/2016 11:30	L3	16-338-0143	911CEL	MENALTO DR @ ALTAMONT RD	INVESTIGATED
12/3/2016 12:01	L3	16-338-0154	911CEL	WESTRIDGE CT @ BRIONES WY	INVESTIGATED

11/28/2016 0:00	L1	16-333-0001	911UNK	MIRANDA RD @ LA LANNE CT	INVESTIGATED
11/28/2016 16:09	L1	16-333-0278	911UNK	W FREMONT RD @ OLD ALTOS RD	INVESTIGATED
12/2/2016 14:30	L3	16-337-0239	911UNK	LUCERO LN @ NATOMA RD	INVESTIGATED

**PUBLIC SAFETY
ASSISTANCE**

12/4/2016 3:53	L1	16-339-0050	AID	ALTA TIERRA RD @ ALTA LANE NORTH	COMPLETE
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INFORMATION ONLY

12/4/2016 19:37	L2	16-339-0282	BTINFO	I-280 @ MAGDALENA RD	INFORMATION GIVEN
11/29/2016 14:35	L2	16-334-0244	INFO	I-280 @ MAGDALENA RD	INFORMATION GIVEN
11/29/2016 22:50	L3	16-334-0426	INFO	TRIPOLI CT @ NATOMA RD	INFORMATION GIVEN
11/30/2016 11:07	L3	16-335-0142	INFO	EL MONTE RD @ STONEBROOK DR	INFORMATION GIVEN
11/30/2016 16:12	L5	16-335-0279	INFO	RAVENSBURY AV @ OLD RANCH RD (D1) (LH)	INFORMATION GIVEN
12/1/2016 9:53	L1	16-336-0115	INFO	ST FRANCIS DR @ ORTEGA DR	INFORMATION GIVEN
12/3/2016 2:00	L1	16-338-0028	INFO	ST FRANCIS DR @ ANACAPA DR	INFORMATION GIVEN
12/3/2016 9:29	L3	16-338-0089	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
12/3/2016 15:15	L3	16-338-0230	INFO	CHRISTOPHERS LN @ PAGE MILL RD	INFORMATION GIVEN
12/3/2016 19:30	L1	16-338-0296	INFO	PALO HILLS DR @ W FREMONT RD	INFORMATION GIVEN
12/4/2016 3:49	L1	16-339-0048	INFO	ALTA TIERRA RD @ ALTA LANE NORTH	INFORMATION GIVEN
12/4/2016 19:27	L3	16-339-0277	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN

PATROL CHECK

12/2/2016 23:10	L3	16-337-0431	PATCK	PAGE MILL RD @ ARASTRADERO RD	COMPLETE
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**SUSPICIOUS
CIRCUMSTANCES**

12/3/2016 9:39	L1	16-338-0098	SUSCIR	PURISSIMA RD @ VISCAINO RD	INVESTIGATED
11/30/2016 12:40	L1	16-335-0177	SUSCIR	LA PALOMA RD @ WESTWIND WY	INVESTIGATED

The Annual
City of Los Altos / Town of Los Altos Hills
**JOINT COMMUNITY VOLUNTEER
SERVICE AWARDS LUNCHEON**

