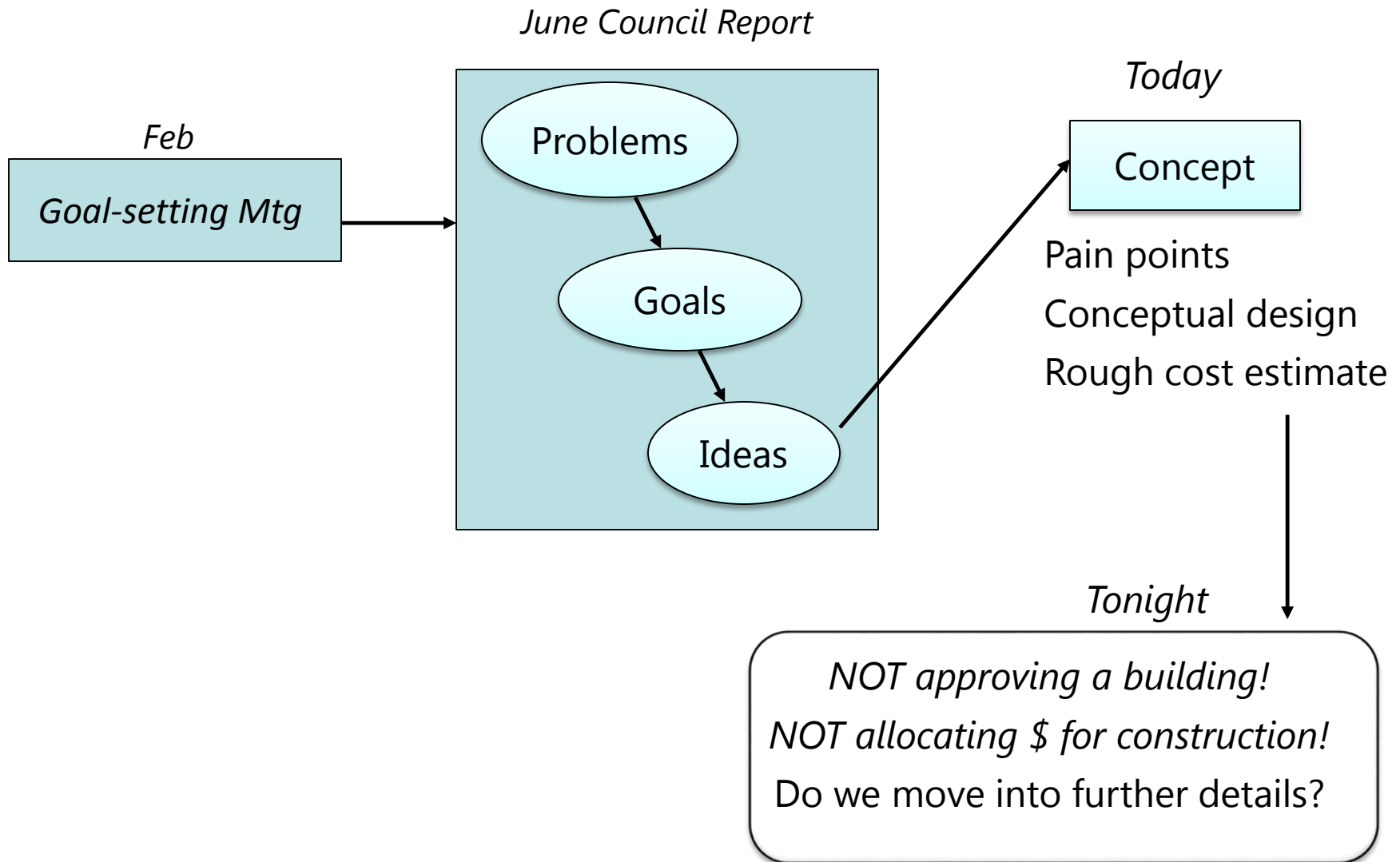


***FACILITIES & SPACE NEEDS
COUNCIL SUBCOMMITTEE***

***9/20/2018 REPORT:
CONCEPTUAL DESIGN RESULTS***

Review: how we got here



Review

Problems

Congested facilities
Insufficient EOC

Goals

Work environment
Resources to the community
Minimize cost & impact
Optimize green space

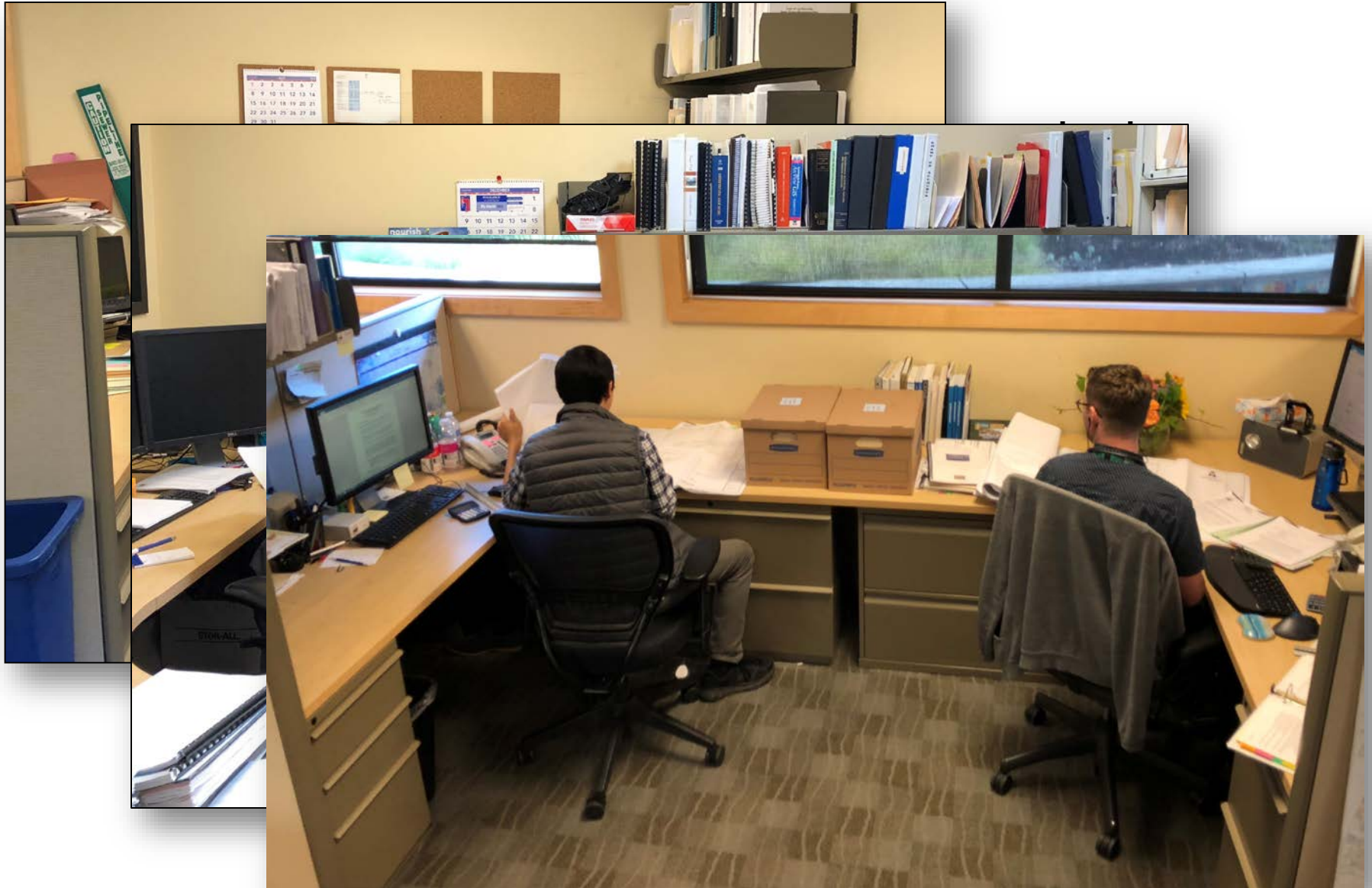
Ideas

1. Extend main building
2. Enclose patio
3. Green space adjacent

Conceptual

What can fit?
Would it help?
What would it look like?
What would it cost?

Congested Facilities: Office Space



Congested Facilities: Office Space



Congested Facilities: Office Space

- Commute time for 80% of staff:
 - (Morning) 30-40 minutes
 - (Evening) 40-60 minutes

Congested Facilities: Meeting Rooms

- 1 Public Meeting room in main lobby
 - Nice but small
 - Useful for planning
- Parks & Rec bldg
 - Large enough for committees
 - Difficult for public to attend
 - Inseparable from an active doubled-up office
- Employee Break Room
- Council Chambers

Congested Facilities: Multipurpose Room

Council Chambers

Built for: Public Hearings

Used for:

Committee Meetings

Yoga, Meditation Classes

Lectures & Forums

Emergency Prep & CERT Training

Movie Theater

Senior Classes & Events

Parks & Rec Room

Limited to table meetings

Council Chambers, 2013

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Jul 1	2	3	4	5
9:00am	Camp - NASA: Journey Into Outer Space			12:00pm
1:00pm Mahjong; Council Chambers	10:00am Fast Track Hearings	10:15am Yoga	7:00pm Planning Commission	
4:00pm Finance & Investment Committee	4:30pm Richard Chiu			
	7:00pm ECC Meeting			
	7:00pm Youth Commission			
8	9	10	11	12
9:00am		Lego Flix/Animation Flix		4:00pm
11:00am History Committee Special Meeting	8:30am Meet with Dave Fabien	10:15am Yoga		
	10:00am Fast Track Hearings	7:00pm Education Committee		
	5:30pm Environmental Design and Protectio...			
15	16	17	18	19
1:00pm Mahjong; Council Chambers	10:00am Fast Track Hearings	10:15am Yoga	6:00pm Council Meeting	9:00am Gary - LASD Meeting
	10:30am Undergrounding Me...			
	3:30pm History Committee			
	7:00pm Youth Commi...			
22	23	24	25	26
9:00am	Wacky Robots and Widgets			3:00pm
11:00am Dave Fabien - Sound Check	10:00am Fast Track Hearings	10:15am Yoga	9:00am Ry Smith Walk-Through	
7:00pm Pathways Committee		3:00pm CERT Refresher Class - Urban Search & Rescue		
29	30	31	Aug 1	2
	10:00am Fast Track Hearings	10:15am Yoga	7:00pm Planning Commission	
	1:00pm Clerk - LHMP	7:00pm Rich Larsen		

Council Chambers, 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3	4	5	6
6:00am Bootcamp	10:00am Fast Track Hearings	6:00am Bootcamp	7:00pm Planning Commission	6:00am Bootcamp
11:30am Fun and Fitness Class	7:00pm ECC Meeting	8:00am CERT Meeting for 4th of July Parade	7:00pm EIC Meetings	9:30am Page Turners Book Club - Nancy Severns (neseverns@aol.com) (415) 608-7413
1:00pm Mahjong; Council Chambers	7:00pm Youth Commission	11:45am Fun and Fitness		11:45am Fun and Fitness
1:00pm Mah Jong				
4:00pm Finance & Inv...				
9	10	11	12	13
6:00am Bootcamp	10:00am Stay Active, Stay Safe, Stay for Lu...	6:00am Bootcamp	9:00am Los Altos Newcomers Club Board Meeting - Diane Claypool;	6:00am Bootcamp
11:30am Fun and Fitness Class	10:00am Fast Track Meeting	7:30am Councilmemb...	9:00am Open Space Committee Meeting	10:00am Painting Demo
1:00pm Mah Jong	5:30pm Environmental Design and Protectio...	10:15am Yoga	12:00pm Nancy Couperus 4-H	11:45am Fun and Fitness
7:00pm Newcomers - Tia 650-941-0737 (Can...	7:00pm ECC Special Meeting	11:45am Fun and Fitn...		4:00pm Teaching Seniors Technology
7:00pm Art in Public P...		6:00pm Western Whe...		
		7:00pm Emerging Tec...		
16	17	18	19	20
6:00am Bootcamp	9:00am Review of Rec...	6:00am Bootcamp	9:00am Public Records Review - LAH Resident	6:00am Bootcamp
11:30am Fun and Fitn...	10:00am Fast Track He...	10:15am Yoga	10:30am Aileen Lo - Parks and Rec Vendor	9:30am Page Turners
1:00pm Mahjong; Co...	10:00am Hoedown M...	11:45am Fun and Fitness	4:00pm Family Game Time; Sarah Robustelli	11:45am Fun and Fitness
1:00pm Mah Jong	11:30am Town Staff L...	2:00pm Vendor Meeting - Shlomi Katz	6:00pm Council Meeting	
6:00pm Public Art - Sp...	3:30pm History Comm...	6:00pm CERT Supervis...		
6:00pm Parks and Rec...	7:00pm Youth Commi...			
23	24	25	26	27
6:00am Bootcamp	10:00am Fast Track Hearings	6:00am Bootcamp	8:00am Building Inspector Interviews	6:00am Bootcamp
11:00am Proposals - Family Campout Pack...	11:30am Parks and Recreation Vendor M...	10:15am Yoga	12:00pm Town Hall Expansion Meeting	11:45am Fun and Fitness
11:30am Fun and Fitness Class	2:00pm Sandee Turnley - 408-203-3195 LAH R...	11:45am Fun and Fitness		4:00pm Teaching Seniors Technology
1:00pm Mah Jong	7:30pm Community Relations Committee; ...			
7:00pm Pathways Co...				
30	31	Aug 1	2	3
6:00am Bootcamp	8:00am Finance Manager Interviews	6:00am Bootcamp	8:00am Mariette Wharton 650-353-1125	6:00am Bootcamp
11:30am Fun and Fitness Class	10:00am Fast Track Hearings	10:15am Yoga	12:30pm Softball Management Meeting LAH vs. LA	9:30am Page Turners Book Club - Nancy Severns (neseverns@...
1:00pm Mah Jong		11:45am Fun and Fitness	7:00pm Planning Commission	10:00am Patrizia Ferrari: Day 1 of Yoga Flow. ;...
7:00pm JVAC Meeting			7:00pm EIC Meetings	11:45am Fun and Fitness

Congestion Impacts

No multi-day programs

No space for youth programs

Council chambers use backs up into other spaces

Collision of P&R with Town Govt use

EOC

- Current location: Non-optimal
 - Not seismically secure
 - Not useful for staff
 - Inefficient space for radio ops
- Creating a "hardened" location is prohibitive

Mobile EOC

- Common solution for govt agency use
- No permanent construction
- Spaces optimized for emergency command use
- Can be located where most needed
- Reasonable cost
 - First look was \$185k

Mobile EOC



-- ARCHITECTS --

Construction costs

- Inquired with Project Mgr of existing Town Hall
- Used current per-square-foot construction costs
 - Multi-purpose room (building extension) ~2600 sf
 - Enclose patio (~500 sf)
 - Existing office space realignment
- Low Range = \$2.1M
- High Range = \$3.7M

Next Steps

- Move to next detailed step:
site development review
 - Requires engineering site drawings
 - Uses staff time
 - Building outline only (not interior details)
 - Public hearings at Planning Commission
 - Costs expected < \$30k

-- COUNCIL *DISCUSSION* --