

Town of Los Altos Hills
Battery Energy Storage Project
Syserco Job # 4021EP21MU
Owner Meeting Minutes: Meeting #1
Meeting Held: Monday, January 31, 2022 @ 11AM

Attendees:

Minutes Taken By: Yama Omar

Name	Representing	Phone	E-Mail	Attendance
Cody Einfalt	Town of Los Altos Hills	650-947-2508	ceinfalt@losaltoshills.ca.gov	X
Taylor Bohlen	Syserco Energy Solutions	510-549-6784	t.bohlen@syserco-es.com	X
Nagib Elzein	Syserco Energy Solutions (SES)	510-358-7935	n.elzein@syserco-es.com	

January 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	29
30	31					

February 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Introductions/Guests: [Guests list](#)

Safety: In case of emergency, call Syserco POC – Taylor Bohlen (510)549-6784. If life threatening, call 911 first, then call Syserco POC.

Item	New Business	Assigned To	Due Date
1.1	Determine Architect for Aesthetic Portion of project	Taylor Bohlen	2/7/2022
1.2	Provide Schedule / Calendar for Major Activities	Taylor Bohlen / Nagib Elzein	2/4/2022
1.3	Procure Switchgear	Taylor Bohlen	2/4/2022

Next Meeting Scheduled For: TBD

Location: Zoom Meeting

Copies to:

Attendees

File

These meeting minutes represent the writer's interpretation of the events, discussions, comments, and commitments made by the attendees. Please notify this office in writing of any discrepancies within 3 days of receipt or these shall stand as correct for the record. Any revisions to these minutes should be submitted to **Taylor Bohlen** (t.bohlen@syserco-es.com).