

Superior Court of California
County of Santa Clara

191 North First Street
San José, California 95113
(408) 882-2700

Chambers of
HON. THEODORE C. ZAYNER, Presiding Judge



July 11, 2022

Ms. Deborah Padovan, City Clerk
Town of Los Altos Hills
26379 Fremont Road
Los Altos Hills, CA 94022

Sent via email: dpadovan@losaltoshills.ca.gov

Dear Ms. Padovan,

I am pleased to announce that the Superior Court of California, County of Santa Clara is seeking volunteers to serve on the 2023 Santa Clara County Civil Grand Jury. As Presiding Judge of the Court, I am making our annual appeal for assistance from elected officials, justice partners, and business and community leaders to ensure this opportunity for grand jury service is made available to as many of our county's residents as possible.

As part of the Judicial Branch of government, the Civil Grand Jury's role as a civil investigator affords citizens the unique opportunity to contribute to the efficiency of local government and to play an integral part in ensuring the integrity and efficiency of local government. Grand jurors have the independent authority to examine all aspects of county and city government, school districts, and special districts. The Civil Grand Jury is also statutorily empowered to inspect adult and juvenile detention facilities.

It is important to our community that the grand jury is diverse and representative of the county population, and it is critical that we ensure that the grand jury is equipped with a mixed set of skills and abilities to assemble the deep reservoir of knowledge necessary in this broad oversight role. With your help, we can achieve this goal and allow the Civil Grand Jury to continue to play a vital role in promoting accountability in our local government.

Residents who have lived in the county for one year, are United States citizens, and are at least 18 years of age may apply for service. The Court is seeking applicants of all backgrounds who are willing to commit to a one-year term, beginning on January 2, 2023.

Please find enclosed an application for service and an informational brochure on the Civil Grand Jury. The deadline to apply for consideration is Friday, September 16, 2022. Those interested in applying may contact Britney Huelbig, Deputy Manager of the Civil Grand Jury, at 408-882-2721 or CGJ@scscourt.org, and may also visit our website at www.scscourt.org. Additionally, should you have an upcoming event or opportunity to advertise this recruitment, Ms. Huelbig can coordinate the Court's support as needed.

Thank you for your assistance in this important outreach effort. We look forward to speaking with those you recommend as a candidate about the benefits of serving on the Civil Grand Jury.

Sincerely,

Theodore C. Zayner
Presiding Judge